

No. 907-AR

SCHOOL DISTRICT OF THE BOROUGH OF MORRISVILLE

ADMINISTRATIVE REGULATION

VISITORS TO THE SCHOOLS

These rules shall apply to all persons other than teachers and pupils enrolled in the school who may come to the school for any reason during the school day.

All visitors must report to the school office. Employees of the school system when not scheduled to be in a specific building are to advise the school principal or secretary that they are in the building. A visitor must report directly to the school office and receive permission to be on the school grounds. Visitors will be issued a "visitor's permit."

Any person on school property who has not registered with the school office is illegally on school property and is to be asked to identify him/herself properly or to leave the school grounds. If the visitor refuses to leave the school grounds or creates any disturbance, the principal has the authority to request aid from the law enforcement agency.

Persons requesting a visitation must submit a Visitation Request Form to the building principal for approval.