

MORRISVILLE BOROUGH SCHOOL DISTRICT

SECTION: OPERATIONS

TITLE: EMERGENCY EVACUATION
OF SCHOOLS

ADOPTED: November 14, 2007

REVISED:

805. EMERGENCY EVACUATION OF SCHOOLS	
1. Purpose	The following guidelines shall apply to emergencies that affect the operation of the schools of the district.
2. Authority	The district's system of emergency preparedness shall ensure that: <ol style="list-style-type: none"> 1. The health and safety of students and staff are safeguarded. 2. The time necessary for instructional purposes is not unduly diverted. 3. Minimum disruption to the educational program occurs. 4. Students and staff are taught self-reliance and trained to respond sensibly to emergency situations.
SC 1518	
3. Delegation of Responsibility	All threats to the safety of the schools shall be identified by appropriate personnel and responded to promptly in accordance with the plan for emergency preparedness as promulgated by the Superintendent. Bomb threats and reports of fire shall normally require the evacuation of the threatened school or building. The Superintendent shall develop procedures for the handling of school emergencies which include: <ol style="list-style-type: none"> 1. A plan for the prompt and safe evacuation of the schools and safe dispersal of students from school property which shall be practiced monthly in fire drills conducted in accordance with law. 2. The conduct of bus evacuation drills twice a year in accordance with law. 3. A plan for the sequestering of students in a safe place other than the school.
SC 1517	

<p>SC 1518</p> <p>4. Guidelines</p>	<ol style="list-style-type: none"> 4. Design of a communications system to alert the whole school community when necessary and to notify parents of the evacuation of students. 5. Instruction in emergency preparedness and survival techniques as a part of the regular curriculum of the schools. 6. The immediate notification of appropriate administrative personnel whenever any employee becomes aware of an emergency or impending emergency. 7. Cooperation with local agencies such as police department, fire department and civil defense. 8. Instruction of staff members in the techniques of handling emergencies. 9. The continual evaluation of the effectiveness of emergency planning in preparing the schools to cope with disaster. <p><u>Safeguarding Students, Staff And District Property</u></p> <p>It is the policy of the district to strive for the highest safety standards. Safety does not occur by chance. It is the result of careful attention to all organizational activities by those who are directly and indirectly involved. Employees at all levels must work diligently to execute the district's policy of maintaining safety and occupational health.</p> <p>The Superintendent is directed to develop and post rules for safety and the prevention of accidents. These rules shall provide for the instruction of students and staff in safety and accident prevention.</p> <p>It is the obligation of all employees to be knowledgeable of the standards established by the school district and to implement these rules and regulations.</p> <p>In order to safeguard district property, the Board hereby states that any individual who enters or gains entry, or breaks into, or remains in any school district building or occupied structure, or any portion thereof, or is present on any school field or property without the express authorization of the Board or the administration, shall be a trespasser on school property. The administration is hereby directed to prosecute all trespassers in accordance with the applicable law. Toward that end, the Board also directs that the Superintendent provide notice to the general public that no unauthorized persons are permitted on school property or grounds, by posting all such property in a manner prescribed by law.</p>
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School Code 1517, 1518	
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