

# MORRISVILLE BOROUGH SCHOOL DISTRICT

SECTION: CLASSIFIED EMPLOYEES

TITLE: TOBACCO USE

ADOPTED: November 14, 2007

REVISED:

523. TOBACCO USE	
1. Purpose	The Board recognizes that tobacco use during school hours and on school property presents a health and safety hazard that can have serious consequences for the user and the nonuser and the safety of the schools.
2. Definition 18 Pa. C.S.A. Sec. 6306.1	For purposes of this policy, <b>tobacco use</b> shall mean all use of tobacco, including cigars, cigarettes, pipes and smokeless tobacco.
3. Authority 20 U.S.C. Sec. 7181 et seq 35 P.S. 1223.5	<p>The Board prohibits tobacco use by classified employees in a school building and on any property, buses, vans and vehicles that are owned, leased or controlled by the school district.</p> <p>The Board prohibits tobacco use by classified employees at school-sponsored activities that are held off school property.</p>
4. Guidelines  SC 1303-A	<p>The district shall annually notify employees about the district's tobacco use policy by publishing such in handbooks, newsletters, posted notices, and other efficient methods.</p> <p>Incidents of possession, use and sale of tobacco by any person on school property shall be reported to the Office of Safe Schools on the required form at least once each year.</p> <p>Employees will be subject to disciplinary action by the Superintendent or his/her designee. The disciplinary action to be taken shall be as follows:</p> <p>First Offense: A verbal warning by the building administrator.</p> <p>Second Offense: A letter signed by the Superintendent will be placed in the employee's personnel file indicating the employee has violated the "Smoking Policy."</p> <p>Third Offense: A penalty of \$100 will be assessed.</p>

<p>PA Code Title 22 Sec. 403.1</p>	<p>Fourth Offense: A penalty of \$200 will be assessed.</p> <p>Fifth Offense: A penalty of \$300 will be assessed.</p> <p>Sixth Offense: The matter will be referred to the Board which will decide the appropriate disciplinary action to be taken.</p>
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