

# MORRISVILLE BOROUGH SCHOOL DISTRICT

SECTION: PROFESSIONAL EMPLOYEES

TITLE: EVALUATION OF  
TEMPORARY PROFESSIONAL  
EMPLOYEES

ADOPTED: October 24, 2007

REVISED:

	<b>413. EVALUATION OF TEMPORARY PROFESSIONAL EMPLOYEES</b>
1. Purpose	There shall be a plan for the evaluation of temporary professional employees that recognizes their special needs and the special requirements of law for such employees.
2. Authority SC 1108, 1123 Pol. 412	The Board directs that the evaluation plan for temporary professional employees shall utilize, the state approved evaluation form, or an evaluation form equivalent to the state approved form and approved by the Board and shall be consistent with the evaluation plan for professional employees wherever possible.
3. Guidelines SC 1108	The Superintendent shall develop procedures for the evaluation of temporary professional staff members which shall include notification to the employee as to the progress at least twice each year during the first three (3) years of employment.
4. Delegation of Responsibility	Administrators responsible for supervising temporary professional employees shall make every effort to assist such staff members in the improvement of deficiencies disclosed by observation and evaluation.
SC 1108	The Superintendent shall certify as to the evaluations of all temporary professional employees during the last four (4) months of the initial three (3) years of employment as required by law.
School Code 1108, 1123	
Board Policy 412	