

No. 411-AR

SCHOOL DISTRICT OF THE BOROUGH OF MORRISVILLE

ADMINISTRATIVE REGULATION

SUSPENSION AND FURLOUGHING OF TEMPORARY PROFESSIONAL STAFF

The following procedures govern the suspension and furloughing of temporary professional staff in the district.

1. The Superintendent's office will maintain a current seniority list of professional staff by certification area.
2. The Superintendent's office shall provide to each employe on or before May 1 of each year a list reflecting the seniority and certification of each employe.
3. Any exception to this list must be filed with the Superintendent's office within sixty (60) calendar days of the posting. The seniority list shall be amended to reflect subsequent certification changes as they occur.
4. Staff members who are to be suspended will be notified by the Superintendent's office as soon as possible.
- Pol. 5. Suspensions will be effected in accordance with Board policy
411 covering this matter.
- Pol. 6. Reinstatement procedures and the reinstatement of furloughed
411 employes will be governed by Board policy on this matter.
7. The status of furloughed employes will be recorded and maintained by the Superintendent's office.