

MORRISVILLE BOROUGH SCHOOL DISTRICT

SECTION: PROFESSIONAL EMPLOYEES

TITLE: CREATING A POSITION

ADOPTED: October 24, 2007

REVISED:

401. CREATING A POSITION	
<p>1. Purpose</p>	<p>Teaching positions and positions for other professional employees will be established by the Board in order to provide programs of education and other supporting services, consistent with the needs and resources of the community.</p>
<p>2. Authority SC 1106, 1107 Title 22 Sec. 4.4</p>	<p>The need for creating teaching positions and positions for other professional employees shall be determined by the Board in accordance with these guidelines. Recommendations for continuing, new, or additional professional positions will include:</p> <ol style="list-style-type: none"> 1. A job description clearly outlining the duties for which the positions were created. 2. A title that conforms with the appropriate certificate if such certification is required. 3. The number of professional employees required to teach each subject. <p>In the exercise of its authority to create new positions, the Board shall give primary consideration to the number of students enrolled; the special needs of students; and the operational needs of the district.</p>
<p>3. Delegation of Responsibility</p>	<p>The Board expects that the Superintendent shall normally be responsible for recommending new or additional professional positions. The Board reserves for itself the final determination as to the number and kind of professional positions deemed necessary for the effective operation of the schools.</p> <p>The Board instructs the Superintendent or designee to maintain a comprehensive and up-to-date set of job descriptions for all positions in the school system. Job descriptions shall be prepared in accordance with relevant federal and state laws and regulations.</p>

401. CREATING A POSITION - Pg. 2

<p>School Code 1106, 1107</p> <p>PA Code Title 22 Sec. 4.4</p>	<p>The Board may, through its chief administrator, seek the advice of its administrative staff in creating a new position or increasing the number of employees in existing positions.</p>
--	--