

MORRISVILLE BOROUGH SCHOOL DISTRICT

SECTION: ADMINISTRATIVE
EMPLOYEES

TITLE: EMPLOYEE ASSISTANCE
PROGRAM

ADOPTED: October 24, 2007

REVISED:

353. EMPLOYEE ASSISTANCE PROGRAM	
1. Purpose	The Board shall establish an employee assistance program for the purpose of offering consultation, assessment and referral services to employees whose job performance may be affected by personal problems, such as alcohol and drug abuse, marital or family problems and financial problems.
2. Guidelines	<p>The consultation, assessment and referral services will be available to members of the employee's family residing with him/her. The district will bear the cost of the employee assistance program, but is not liable for costs incurred by employees in receiving services by providers to whom they are referred to by the program, unless covered by the benefits in existing contract agreements.</p> <p>Each year the district will make each employee aware of the program that is in place and the method by which employees may avail themselves of this service.</p>