

# MORRISVILLE BOROUGH SCHOOL DISTRICT

SECTION: ADMINISTRATIVE  
EMPLOYEES

TITLE: EMPLOYMENT OF  
ADMINISTRATORS

ADOPTED: October 24, 2007

REVISED:

303. EMPLOYMENT OF ADMINISTRATORS	
<p>1. Purpose</p>	<p>The Board places substantial responsibility and authority for the effective management of the district with administrators who are employed by the district.</p>
<p>2. Authority SC 508, 1106, 1142 Title 22 Sec. 4.4</p>	<p>The Board, by a majority vote of all members, shall approve the employment; fix the compensation; and establish the term of employment for each administrator employed by this district.</p> <p>Such approval shall normally be given to those candidates for employment recommended by the Superintendent.</p>
<p>3. Guidelines</p> <p>SC 1109 Title 22 Sec. 49.111 et seq</p> <p>SC 111 23 Pa. C.S.A. 6301 et seq Title 22 Sec. 8.1 et seq</p> <p>42 U.S.C. Sec. 653a</p>	<p>Any employee's misstatement of fact material to qualifications for employment or the determination of salary shall be considered by the Board to constitute grounds for dismissal.</p> <p>No candidate for employment as an administrator shall receive recommendation for such employment without evidence of his/her certification, if such certification is required.</p> <p>No candidate shall be employed until such candidate has complied with the mandatory background check requirements for criminal history and child abuse and the district has evaluated the results of that screening process.</p> <p>The district shall submit a New Hire Report for each employee required to be reported by law.</p>
<p>4. Delegation of Responsibility Pol. 104 P.L. 88-352 P.L. 92-318</p>	<p>The Superintendent shall develop procedures for the recruitment, screening, and recommendation of candidates for employment in accordance with Board policy and state and federal law.</p>

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<p>School Code 111, 508, 1106, 1109, 1142</p> <p>Federal Regulations P.L 88-352 P.L. 92-318</p> <p>Board Policy 104</p>	<p>Staff vacancies which represent opportunities for professional advancement or diversification shall be made known to district personnel so that they may apply for such positions.</p> <p>The Superintendent may apply such screening procedures as may be necessary to determine the candidate's ability to perform the tasks for which the candidate is being considered.</p> <p>The Superintendent shall seek such recommendations from former employers and others as may be of assistance in assessing the candidate's qualifications. Such records shall be retained confidentially and for official use only.</p>
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