



**SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE
Morrisville, Pennsylvania**

**Monthly Business Meeting of the Board of School Directors
Wednesday, November 16, 2016
Large Group Instruction Room
Morrisville Intermediate/Senior High School
7:30 p.m.**

This meeting will be recorded for televising

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
- **INTRODUCTION OF OTHERS PRESENT**
- **EXECUTIVE SESSION ANNOUNCEMENT**



Donna Wilson - Color Guard Coach

Mrs. Wilson and members of the Color Guard will be in attendance to discuss their program and involvement with the Color Guard.

STUDENT REPRESENTATIVES TO THE BOARD

- Morrisville High School Representative
- Morrisville Bucks County Technical High School Representative

REPORTS

- Bucks County Technical High School

ITEMS OF GENERAL INFORMATION

1. SUPERINTENDENT/ADMINISTRATOR REPORTS

→ This week in our Schools
 ★ **Reports from Superintendent and each Administrator**

→ **Enrollment Report**

District Enrollments as of November 10, 2016			
<u>Student Population</u>			
Pre-Kindergarten	18		
Kindergarten	60	GRANDVIEW	221
Grade 1	73	INTERMEDIATE SCHOOL (3-5)	<u>210</u>
Grade 2	70		431
Grade 3	60		
Grade 4	72	INTERMEDIATE SCHOOL (6-8)	214
Grade 5	78	HIGH SCHOOL (9-12)	<u>230</u>
Grade 6	79		444
Grade 7	63		
Grade 8	72	TECHNICAL SCHOOL	45
Grade 9	51	HOME SCHOOLED	29
Grade 10	69	CHARTER SCHOOLS	51
Grade 11	60	Regular Ed	38
Grade 12	50	Special Ed	13
		OUT OF DISTRICT	56
		Regular Ed	10
		Special Ed	46
TOTAL ENROLLMENT			1056

PUBLIC SESSION #1 (Agenda Items Only)

Routine Action Items

At the meeting of the Board of School Directors on September 22, 2010, the Board of School Directors approved a motion that Agenda meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

2. INFRASTRUCTURE

INFORMATIONAL/DISCUSSION ITEMS:

ACTION ITEMS:

2.1 Approval, Removal of Trees and Stumps at HS Athletic Field

A **MOTION** is in order to approve the removal of two diseased trees and stumps at the High School Athletic Field by B&T Landscaping in the amount of \$1500.

2.2 Approval, Clearing of Overgrowth at HS Athletic Field

(A motion was approved at the October Board Meeting for this work, but the location was listed as the A-Field. Also, there was a typo in the Landscaping Company which should be B&T – not M&T. The revised motion is as follows.)

A **MOTION** is in order to approve the clearing of overgrowth at the High School Athletic Field by B&T Landscaping in the amount of \$4500.

2.3 Approval, Remediate Vegetation Overgrowth at the Varsity A-Field/Capitol View Property

A **MOTION** is in order to approve WDB Landscaping to address and remediate the vegetation overgrowth at the Varsity A-Field/Capitol View Property in the amount of \$8000.

2.4 Approval, Purchase of Furniture for Business Office

A *MOTION* is in order to approve the purchase of furniture for the Business Office in an amount not to exceed \$7200.

2.5 Approval, Purchase of AED's

A *MOTION* is in order to approve the purchase of four (4) AED's (Automatic Electronic Defibrillator), at a cost not to exceed \$6000.

3. HUMAN RESOURCES

INFORMATIONAL/DISCUSSION ITEMS:

ACTION ITEMS:

3.1 Approval, Appointment – Confidential Secretary to Business Manager/Accounts Payable

A *MOTION* is in order to approve the appointment of Jacqueline Sargeant as a Confidential Secretary to the Business Manager/Accounts Payable, per Act 93, at an annual salary of \$50,000 (pro-rated), effective November 21, 2016.

3.2 Approval, Appointment – Accounting/Payroll Manager

A *MOTION* is in order to approve the appointment of Colleen Gartland as Accounting/Payroll Manager, per Act 93, at an annual salary of \$55,000 (pro-rated), effective November 21, 2016.

3.3 Approval, Additional Duties/Assignment as a Non-Instructional Paraprofessional/PCA

A *MOTION* is in order to approve the addition of duties as a non-instructional paraprofessional/PCA, not to exceed 1-1/2 hours per day, to Natara Nesbitt who is currently a van driver, per MESPA Contract, effective Friday, November 4, 2016.

3.4 Approval, Tuition Reimbursement

A *MOTION* is in order to approve tuition reimbursement as follows:

<u>Name</u>	<u>Course</u>	<u>College</u>	<u>Credits</u>	<u>Amount</u>
Megan Preedy	Research and Evaluation in Education	Holy Family	3	\$2345

3.5 Approval, Resignation from Extra-Curricular Position

A *MOTION* is in order to approve the resignation of Michelle Riley as 7th Grade Team Leader, effective the last day of the second marking period.

3.6 Approval, Extension of Long-Term Substitutes

3.6.a A *MOTION* is in order to approve the continuation of Debra Phelan as a long-term substitute Kindergarten/IST Teacher (filling in for Megan Mason), per MEA Contract, for the remainder of the 16-17 school year.

3.6.b A *MOTION* is in order to approve the continuation of Jenna Renderio as a long-term substitute (filling in for Kelly Marlin Peroni), per MEA Contract, until December 7, 2016.

3.7 Approval, Leave of Absence

A *MOTION* is in order to approve a leave of absence for Julie Shemelia, per Act 93, from October 31, 2016 through November 4, 2016.

3.8 Approval, Extension of Leave of Absence

3.8.a A *MOTION* is in order to approve the extension of the leave of absence for Kelly Marlin Peroni, per MEA Contract, through December 2, 2016.

3.8.b A *MOTION* is in order to approve the extension of the leave of absence for Megan Mason, per MEA Contract, from October 4, 2016 through the end of the 2016-17 school year.

3.9 Approval, Revisions to Act 93 Agreement

A *MOTION* is in order to approve the revisions to the Act 93 Agreement. Revisions are adding positions of Accounting/Payroll Manager and Confidential Secretary to the Business Manager/Accounts Payable.

3.10 Approval, Leave of Absence

A *MOTION* is in order to approve a leave of absence for employee #002437 from November 14, 2016 through November 18, 2016.

4. BUSINESS OPERATIONS/FINANCE
INFORMATIONAL/DISCUSSION ITEMS:

● **Finance Report (Informational Item)**

Expenditures

Budget 2016-17	Year to Date Encumbrances	Y-T-D Expended	Available Balance
19,276,833	7,696,204	6,108,804	5,471,824

Revenues

Budget 2016-17	Y-T-D Amount	Balance
19,276,833	12,808,783	6,468,049

ACTION ITEMS:

4.1 Approval, Contract/Proposal with Decision Insite for Enrollment Studies
A *MOTION* is in order to approve the contract/proposal with Decision Insite to perform enrollment studies, at an amount not to exceed \$6100, subject to Solicitor review.

4.2 Approval, Treasurer’s Report
A *MOTION* is in order to approve the Treasurer’s Report.

4.3 Approval, Investment Report
A *MOTION* is in order to approve the Investment Report.

4.4 Approval, Payment of Bills
A *MOTION* is in order to approve payments of bills as listed below, subject to final audit by the Business Administrator:

Miscellaneous (10/25, 11/2, 11/8)	\$	69,850.42
Legal (11/16)	\$	4,170.20
Athletic Fund (10/24, 11/2)	\$	1,305.00
General Fund (11/16)	\$	308,299.91
Capital	\$	-0-
Cafeteria Fund (10/26)	\$	<u>28,516.50</u>
TOTAL BILLS	\$	412,142.03

5. EDUCATION
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

5.1 Approval, Revisions to Course of Study Manual
A *MOTION* is in order to approve the revisions to the Course of Study Manual.

6. POLICY
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

- 6.1 Approval, Second Reading Policy #609, Investments**
A *MOTION* is in order to approve the second reading of Policy #609, Investments.
- 6.2 Approval, Second Reading Policy #205, Post Graduate Students**
A *MOTION* is in order to approve the second reading of Policy #205, Post Graduate Students.
- 6.3 Approval, Second Reading Policy #206, Assignment Within District**
A *MOTION* is in order to approve the second reading of Policy #206, Assignment Within District.
- 6.4 Approval, Second Reading Policy #211, Student Accident Insurance**
A *MOTION* is in order to approve the second reading of Policy #211, Student Accident Insurance.
- 6.5 Approval, Second Reading Policy #212, Reporting Student Progress**
A *MOTION* is in order to approve the second reading of Policy #212, Reporting Student Progress.

Future Meetings and Items of Interest

Monday, December 5, 2016.....Reorganization Meeting 7:30 p.m.
Monday, December 5, 2016.....Monthly Agenda Meeting 8:00 p.m.
Wednesday, December 14, 2016.....Monthly Business Meeting 7:30 p.m.

For Community and District Information
visit our community website www.mv.org
and Channel 28 on your Local Cable

7. **OLD BUSINESS (if needed)**

8. **NEW BUSINESS (if needed)**

PUBLIC SESSION #2

9. **ADJOURNMENT**
*A **MOTION** is in order to adjourn the meeting.*