

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE
Morrisville, Pennsylvania

Business Meeting Agenda to take place on June 28, 2017

For discussion at Work Session – June 21, 2017

Large Group Instruction Room
Morrisville Intermediate/Senior High School

7:30 p.m.

This meeting will be recorded for televising

- ◆ **CALL MEETING TO ORDER**
- ◆ **PLEDGE OF ALLEGIANCE**
- ◆ **ROLL CALL**
- ◆ **INTRODUCTION OF OTHERS PRESENT**
- ◆ **EXECUTIVE SESSION ANNOUNCEMENT (if needed)**

BUSINESS ITEMS TO BE VOTED ON AT AGENDA MEETING

The School Board has reserved the right to conduct business at any agenda meeting.

PUBLIC COMMENT SESSION ON ITEMS A, B, C ONLY

A. Approval, Eagle Scout Project

A **MOTION** is in order to approve the Eagle Scout Project at the Athletic Field as presented at the facilities meeting on June 13, 2017.

B. Approval, Gym Divider Curtains

A **MOTION** is in order to approve the purchase of gym divider curtains per quote from Builders Specialty Service Inc. at a cost not to exceed \$58,983.

C. Approval, Security Camera Project

A **MOTION** is in order to approve the purchase of additional Meraki Network switches from Integra ONE, at a cost not to exceed \$20,071.92.

STUDENT REPRESENTATIVES TO THE BOARD

- Morrisville High School Student Representative (No Student Representative for the month of June)
- Morrisville Bucks County Technical High School Student Representative (No Student Representative for the month of June)

REPORTS

- Bucks County Technical High School

ITEMS OF GENERAL INFORMATION

1. SUPERINTENDENT/ADMINISTRATOR'S REPORTS

- This week in our Schools (Reports from Superintendent and Administration)
- Enrollment Report

ACTION ITEMS:

2. Approval of Minutes

2.1 A *MOTION* is in order to approve the minutes of the April 19, 2017 Agenda/Business Meeting.

2.2 A *MOTION* is in order to approve the minutes of the April 26, 2017 Business Meeting.

2.3 A *MOTION* is in order to approve the minutes of the May 17, 2017 Agenda Meeting.

2.4 A *MOTION* is in order to approve the minutes of the May 24, 2017 Business Meeting.

PUBLIC SESSION #1 (Agenda Items Only)

3. INFRASTRUCTURE **INFORMATIONAL/DISCUSSION ITEMS:**

PRESENTATION - A representative from Schrader Group and from PFM Financial Advisors will be giving a presentation at the Agenda Meeting

ACTION ITEMS:

None at this time.

4. HUMAN RESOURCES **INFORMATIONAL/DISCUSSION ITEMS:** **ACTION ITEMS:**

4.1 Approval, Resignations

4.1.a

A *MOTION* is in order to approve and accept the resignation of Katherine Klausner, Paraprofessional, effective August 15, 2017.

4.1.b

A *MOTION* is in order to approve and accept the resignation of Veronica King, Paraprofessional/PCA, effective June 13, 2017.

4.2 Approval, Appointments

4.2.a

A *MOTION* is in order to approve the appointment of Darlene Hawkins as a Personal Care Assistant/Paraprofessional (replacing Christine Sullivan), effective the first day of the 2017-18 school year, per MESPA Contract.

4.2.b

A *MOTION* is in order to reappoint Nicole Simon as a Long Term Substitute Teacher (filling in for Laura Sonnentag), effective August 28, 2017 through the end of the second marking period of the 2017-18 school year.

4.2.c

A *MOTION* is in order to approve the appointment of Francine Gill as a Personal Care Assistant/Paraprofessional (new position) for a student that requires this service pursuant to his IEP, effective the first day of the 2017-18 school year, per MESPA Contract.

4.2.d

A *MOTION* is in order to approve the appointment of _____ as a Paraprofessional (replacing Maria Woolston), per MESPA Contract.

4.2.e

A *MOTION* is in order to approve the appointment of Joclyn Torres as a Human Resource Generalist, effective June 29, 2017, at a yearly salary of \$52,000.

4.2.f

A *MOTION* is in order to approve the appointment of Luz Waters as a Confidential Administrative Assistant to the Superintendent, effective June 16, 2017, at a yearly salary of \$56,000.

4.2.g

A *MOTION* is in order to approve the appointment of Bobbi Bertucci as a Spanish Teacher (replacing David Cylinder), effective July 1, 2017, per MEA Contract.

4.2.h

A *MOTION* is in order to approve the appointment of Kristy Jackowicz as a Health/Physical Education Teacher (replacing Sean Haines), per MEA Contract.

4.2.i

A *MOTION* is in order to approve the appointment of Melissa Bowman as a Kindergarten Teacher (due to Kindergarten now being full day), per MEA Contract.

4.2.j

A **MOTION** is in order to approve the appointment of Kim Connell as an IST Teacher (position will now be full time rather than ½ time), per MEA Contract.

4.2.k

A **MOTION** is in order to approve the appointment of Mae Tanzillo as a Full Time Custodian (from ½ time position to full time), effective July 1, 2017, per MESPA Contract.

4.2.l

A **MOTION** is in order to approve the appointment of _____ as an Emotional Support Teacher (current teacher is being moved to a regular education teacher), per MEA Contract.

4.2.m

A **MOTION** is in order to approve the appointment of Meg Mason as an Emotional Support Teacher (taking Kim Connell’s place since she moved to an IST Teacher), per MEA Contract.

4.2.n

A **MOTION** is in order to approve the appointment of _____ as a Kindergarten Teacher (taking Meg Mason’s place since she moved to an Emotional Support Teacher), per MEA Contract.

4.3 **Approval, Leave of Absence**

A **MOTION** is in order to approve a leave of absence for Michael Kopakowski effective June 19, 2017 through August 14, 2017.

4.4 **Approval, Stipend Revisions for Extra Curricular Positions**

A **MOTION** is in order to revise the stipends for the following individuals to the Extra Curricular Positions for the 17-18 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Traci Coley	After School Technology Monitor	\$27/hr or aide rate (revised)
Cindy Hasness	AM/PM Detention	\$27/hr or aide rate (revised)
Dennis Rodgers	AM/PM Detention	\$27/hr or aide rate (revised)

4.5 Approval, Agreement with Special Education Advisors, Inc.

A *MOTION* is in order to approve the agreement with Special Education Advisors, Inc., as a consultant for special education to the District for the 2017-18 school year, effective July 1, 2017, at the hourly rate of \$64, not to exceed \$130,000 yearly.

4.6 Approval, Act 93 Agreement

A *MOTION* is in order to approve the Act 93 Agreement.

4.7 Approval, Extra Days at Per Diem Rate

4.7.a

A *MOTION* is in order to approve Kyle Greenwood to work up to 12 days during the summer at the per diem rate per MEA Contract for Library maintenance.

4.7.b

A *MOTION* is in order to approve Lindsay Bauer to work up to 12 days during the summer at the per diem rate per MEA Contract for the Art Room relocation.

4.8 Approval, Athletic Training Services Agreement

A *MOTION* is in order to approve the Athletic Training Services Agreement between Bucks Physical and Sports Rehabilitation LLC and the Morrisville Borough School District.

4.9 Approval, Tuition Reimbursement

A *MOTION* is in order to approve tuition reimbursement as follows:

<i>Name</i>	<i>Course</i>	<i>College</i>	<i>Credits</i>	<i>Amount</i>
Summer Branche	Differentiated Learning: How to Teach varying Abilities	Augustana	3	\$425.00
Gina Leary	The Culturally Competent Educator	Pacific Lutheran	3	\$400.00
Gina Leary	Building Peace through Restorative Practices	Pacific Lutheran	3	\$400.00

4.10 Approval, Job Descriptions

A *MOTION* is in order to approve the following job descriptions:

- *Human Resource Generalist*
- *Special Education Supervisor*
- *Confidential Secretary*

5. BUSINESS OPERATIONS/FINANCE
INFORMATIONAL/DISCUSSION ITEMS:

- **Finance Report (Informational Item)**
Numbers to be provided in next week's Business Meeting Agenda

ACTION ITEMS:

5.1 Approval, Disposal of Excess Items

A *MOTION* is in order to approve for the disposal of excess items, as presented.

5.2 Approval, Service Agreement for Accounting Services for 2017-18 School Year

A *MOTION* is in order to approve the Service Agreement between the School District of Borough of Morrisville and Tom Josiah Consulting, LLC for accounting services for the 2017-18 school year, at a cost not to exceed \$18,500.

5.3 Approval, Facilities Budget Transfers

A *MOTION* is in order to approve Facilities Budget Transfers in the amount of \$138,470.84.

5.4 Approval, Treasurer's Report

A *MOTION* is in order to approve the Treasurer's Report.

5.5 Approval, Investment Report

A *MOTION* is in order to approve the Investment Report.

5.6 Approval, Payment of Bills

A *MOTION* is in order to approve payment of bills as listed below, subject to final audit by the Business Administrator:
(Numbers to be provided in next week's Business Meeting Agenda)

5.7 Approval, Budget Transfers and Financial Transactions

A *MOTION* is in order to authorize the Business Administrator to perform budget transfers and financial transactions necessary to close out the 2016-17 school year. Transactions and budget transfers will be presented to the Board at the August meeting for ratification.

5.8 Approval, Class of 2020 Activity Account

A *MOTION* is in order to approve the establishment of a Class of 2020 Activity Account.

5.9 Approval, 2017-18 General Fund Budget Resolutions

5.9.a

A *MOTION* is in order to approve the 2017-18 Tax Rate of 200.9687 Mills.

5.9.b

A *MOTION* is in order to approve the 2017-2018 Tax Installment Payment Resolution.

5.9.c

A *MOTION* is in order to approve the 2017-2018 General Fund Budget in the amount of \$20,373,111

5.9.d

A *MOTION* is in order to authorize the Business Manager to perform all necessary filings as related to the 2017-2018 General Fund Budget.

5.9.e

A *MOTION* is in order to approve the 2017-2018 Homestead-Farmstead Resolution.

5.10 Approval, Appointment of Treasurer to the Board of School Directors

A *MOTION* is in order to appoint and approve the Treasurer to the Board of School Directors through June 30, 2018.

5.11 Approval, Insurance Coverage

A *MOTION* is in order to approve insurance coverage for the 2017-18 school year as listed below:

<i>Property (Granite State Ins. Co.)</i>	\$38,888
<i>General Liability (American Alternative)</i>	\$17,618
<i>Crime (American Alternative)</i>	\$ 417
<i>Automobile (American Alternative)</i>	\$10,770
<i>Boiler & Machinery (Hartford Steam Boiler)</i>	\$ 5,177
<i>Umbrella (American Alternative)</i>	\$12,041
<i>School Board Legal Incl. Employment Practices Liability (Old Republic)</i>	\$12,755
<i>Privacy/Network Security (Westchester Fire Ins. Co.)</i>	\$ 3,575
<i>Student Accident (AXIS Ins. Co.)</i>	\$ 6,674
<i>Workers Compensation (Old Republic)</i>	\$66,926

5.12 Approval, 403b Provider

A *MOTION* is an order to approve Horace Mann as an additional 403b Provider at no cost to the District.

**6. EDUCATION
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:**

None at this time.

**7. POLICY
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:**

7.1 Approval, Second Reading of Policy

A *MOTION* is in order to approve the second reading of the following policy:

- Policy #806, Child Abuse

A *MOTION* is in order to approve the first reading of the following policy:

- Policy #916, School Volunteers

8. OLD BUSINESS (if needed)

9. NEW BUSINESS (if needed)

ANNOUNCEMENT

On July 5, 2017 at 10:00 a.m., the Morrisville School District will be excavating the time capsules in the M. R. Reiter School. All interested parties are to RSVP to the District Office no later than June 30, 2017. The public is invited to attend.



PUBLIC SESSION #2

10. ADJOURNMENT