

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE
Morrisville, Pennsylvania

Business Meeting Agenda to take place on April 26, 2017

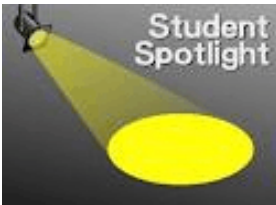
For discussion at Work Session – April 19, 2017

Large Group Instruction Room
Morrisville Intermediate/Senior High School

7:30 p.m.

This meeting will be recorded for televising

- ◆ **CALL MEETING TO ORDER**
- ◆ **PLEDGE OF ALLEGIANCE**
- ◆ **ROLL CALL**
- ◆ **INTRODUCTION OF OTHERS PRESENT**
- ◆ **EXECUTIVE SESSION ANNOUNCEMENT (if needed)**



Teacher: Assunta Deliman
Reading Olympics



Teacher: Kevin Jones
Middle School Video Club



Christine Harvie – Coordinator
In-School Youth Workforce Development
Program

STUDENT REPRESENTATIVES TO THE BOARD

- Morrisville High School Student Representative
- Morrisville Bucks County Technical High School Student Representative

REPORTS

- Bucks County Technical High School

ITEMS OF GENERAL INFORMATION

1. SUPERINTENDENT/ADMINISTRATOR'S REPORTS

- This week in our Schools (Reports from Superintendent and Administration)
- Enrollment Report

ACTION ITEMS:

2. Approval of Minutes

- 2.1** A *MOTION* is in order to approve the minutes of the February 15, 2017 Agenda Meeting.
- 2.2** A *MOTION* is in order to approve the minutes of the March 15, 2017 Agenda Meeting.
- 2.3** A *MOTION* is in order to approve the minutes of the March 22, 2017 Business Meeting.

PUBLIC SESSION #1 (Agenda Items Only)

3. INFRASTRUCTURE INFORMATIONAL/DISCUSSION ITEMS: ACTION ITEMS:

None at this time.

4. HUMAN RESOURCES
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

4.1 Approval, Tuition Reimbursement

A *MOTION* is in order to approve tuition reimbursement as follows:

<u>Name</u>	<u>Course</u>	<u>College</u>	<u>Credits</u>	<u>Amount</u>
Elizabeth Larcher	History and Systems of Psychology	California S.	3	\$1675
Elizabeth Larcher	Advanced Practicum School Psychology and Supervision	Indiana U of PA	3	\$1984
Wendy Craig	Studio Ceramics	Art of Education	3	\$ 897

4.2 Approval, Appointment

A *MOTION* is in order to approve the appointment of Kara Meshanko as a Paraprofessional (replacing Kelly Dunn), effective April 7, 2017, per MESPA Contract.

4.3 Approval, Leave of Absence

A *MOTION* is in order to approve a Leave of Absence for Barbara Henrich, Custodian, beginning April 13, 2017 tentatively returning on May 1, 2017. Return to work documentation must be submitted prior to return.

4.4 Approval, Contractual Leave

A *MOTION* is in order to approve a contractual leave for Dave May beginning April 11, 2017 until April 21, 2017.

4.5 Approval, Contractual Leave

A *MOTION* is in order to approve a contractual leave for Dan Fox beginning April 4, 2017 until April 12, 2017.

5. BUSINESS OPERATIONS/FINANCE
INFORMATIONAL/DISCUSSION ITEMS:

- **Finance Report (Informational Item)**
Numbers to be provided in next week's Business Meeting Agenda

ACTION ITEMS:

5.1 Approval, Agreement with Keystone Realty Advisors LLC

A *MOTION* is in order to approve the agreement with Keystone Realty Advisors LLC to provide property tax consulting services on behalf of the Morrisville School District regarding property tax appeals on an as needed basis at a cost not to exceed \$15,000.

5.2 Approval, Attendance at 2017 PA PBS Implementers' Forum

A *MOTION* is in order to approve three (3) individuals to attend the 2017 PA PBS Implementers' Forum on May 16th and May 17th, 2017, at a total cost not to exceed \$1150 (costs includes registration, hotel, mileage and meals for all three attendees).

5.3 Approval, Network Service Agreement with the Bucks County IU#22 (RWAN)

A *MOTION* is in order to approve the Network Service Agreement with the Bucks County Intermediate Unit #22, effective September 1, 2017 through June 30, 2024, at a monthly cost not to exceed \$2271.44.

5.4 Approval, 2017-2018 Bucks County Technical High School Budget

A *MOTION* is in order to approve the 2017-2018 Bucks County Technical High School Budget in the amount of \$26,998,309 (Morrisville's share \$684,283).

ROLL CALL VOTE

5.5 Approval, Treasurer's Report

A *MOTION* is in order to approve the Treasurer's Report.

5.6 Approval, Investment Report

A *MOTION* is in order to approve the Investment Report.

5.7 Approval, Payment of Bills

A *MOTION* is in order to approve payment of bills as listed below, subject to final audit by the Business Administrator:

(Numbers to be provided in next week's Business Meeting Agenda)

5.8 Approval, Renewal of ASO Agreement with United Concordia Dental for the 2017-2018 School Year

A *MOTION* is in order to approve the renewal of the ASO Agreement with United Concordia Dental for the 2017-2018 school year, subject to solicitor review.

\$2.90 (16-17)

\$2.70 (17-18)

5.9 Approval, Addendum to Extend Source4Teachers Agreement

A *MOTION* is in order to approve the Addendum extending the Source4Teachers agreement through June 30, 2021.

5.10 Approval, Tax Assessment Appeal

A *MOTION* is in order to approve a tax assessment appeal for Parcel #24-008-024, in the amount of \$5136.21 (15-16 and 16-17 school years), per Tax Collector.

5.11 Approval, Budget Transfers

A *MOTION* is in order to approve budget transfers in the amount of \$185,900 to cover revised Business Office expenses from the Bucks County Intermediate Unit #22 from July 2016 through July 2017.

6. EDUCATION

INFORMATIONAL/DISCUSSION ITEMS:

ACTION ITEMS:

6.1 Approval, Revised 2016-17 School Calendar

A *MOTION* is in order to approve the revised 2016-17 School Calendar.

6.2 Approval, 2017-2018 Program of Studies

A *MOTION* is in order to approve the 2017-2018 Program of Studies.

7. POLICY

INFORMATIONAL/DISCUSSION ITEMS:

ACTION ITEMS:

7.1 Approval, Second Reading of Policy #214, Class Rank

A *MOTION* is in order to approve the second reading of Policy #214, Class Rank.

7.2 Approval, Second Reading of Policy #215, Promotion and Retention

A *MOTION* is in order to approve the second reading of Policy #215, Promotion and Retention.

- 7.3 Approval, First Reading of Policy #000, Board Policy/Procedure/Administrative Regulations**
A *MOTION* is in order to approve the first reading of Policy #000, Board Policy/Procedure/Administrative Regulations.
- 7.4 Approval, First Reading of Policy #001, Name and Classification**
A *MOTION* is in order to approve the first reading of Policy #001, Name and Classification.
- 7.5 Approval, First Reading of Policy #002, Authority and Power**
A *MOTION* is in order to approve the first reading of Policy #002, Authority and Power.
- 7.6 Approval, First Reading of Policy #003, Functions**
A *MOTION* is in order to approve the first reading of Policy #003, Functions.
- 7.7 Approval, First Reading of Policy #003 (003-BOG-0), Development of Board Procedures/Policy**
A *MOTION* is in order to approve the first Reading of Policy #003 (003-BOG-0), Development of Board Procedures/Policy.
- 7.8 Approval, First Reading of Policy #003 (003-BOG-1), Board Procedure/Policy Development Process**
A *MOTION* is in order to approve the first Reading of Policy #003 (003-BOG-1), Board Procedure/Policy Development Process.
- 7.9 Approval, First Reading of Policy #003 (003-BOG-2), Policy Deliberation Questions**
A *MOTION* is in order to approve the first Reading of Policy #003 (003-BOG-2), Policy Deliberation Questions.
- 7.10 Approval, First Reading of Policy #003 (003-BOG-3), Exception to Board Policy/Administrative Regulation**
A *MOTION* is in order to approve the first Reading of Policy #003 (003-BOG-3), Exception to Board Policy/Administrative Regulation.
- 7.11 Approval, First Reading of Policy #003 (003-BOG-4), Form-Request for Exception to Board Policy**
A *MOTION* is in order to approve the first Reading of Policy #003 (003-BOG-4), Form-Request for Exception to Board Policy.

- 7.12 Approval, First Reading of Policy #003 (003-BOG-5), Form-Request for Exception to Administrative Regulation**
A *MOTION* is in order to approve the first Reading of Policy #003 (003-BOG-5), Form-Request for Exception to Administrative Regulation.
- 7.13 Approval, First Reading of Policy #004, Membership**
A *MOTION* is in order to approve the first Reading of Policy #004, Membership.
- 7.14 Approval, First Reading of Policy #004 (004-BOG-0), Statement of Financial Interest Instructions**
A *MOTION* is in order to approve the first Reading of Policy #004 (004-BOG-0), Statement of Financial Interest Instructions.
- 7.15 Approval, First Reading of Policy #004 (004-BOG-0a), Statement of Financial Interest**
A *MOTION* is in order to approve the first Reading of Policy #004 (004-BOG-0a), Statement of Financial Interest.
- 7.16 Approval, First Reading of Policy #004 (004-BOG-1), Filling a Board Vacancy**
A *MOTION* is in order to approve the first Reading of Policy #004 (004-BOG-1), Filling a Board Vacancy.
- 7.17 Approval, First Reading of Policy #004 (004-BOG-2), Board of School Directors Application Form**
A *MOTION* is in order to approve the first Reading of Policy #004 (004-BOG-2), Board of School Directors Application Form.
- 7.18 Approval, First Reading of Policy #004 (004-BOG-3), Reimbursement Form For Expense**
A *MOTION* is in order to approve the first Reading of Policy #004 (004-BOG-3), Reimbursement Form for Expense.
- 7.19 Approval, First Reading of Policy #004 (004-BOG-4), Expense Report**
A *MOTION* is in order to approve the first Reading of Policy #004 (004-BOG-4), Expense Report.
- 7.20 Approval, First Reading of Policy #004 (004-BOG-5), Student Representative to the School Board**
A *MOTION* is in order to approve the first Reading of Policy #004 (004-BOG-5), Student Representative to the School Board.

- 7.21 Approval, First Reading of Policy #004 (004-BOG-6), Application for Student Representative to School Board**
A *MOTION* is in order to approve the first Reading of Policy #004 (004-BOG-6), Application for Student Representative to School Board.
- 7.22 Approval, First Reading of Policy #004.1, Student Advisory Members to the Board**
A *MOTION* is in order to approve the first Reading of Policy #004.1, Student Advisory Members to the Board.
- 7.23 Approval, First Reading of Policy #005, Organization**
A *MOTION* is in order to approve the first Reading of Policy #005, Organization.
- 7.24 Approval, First Reading of Policy #005 (005-BOG-0), Duties of School Board Officers**
A *MOTION* is in order to approve the first Reading of Policy #005 (005-BOG-0), Duties of School Board Officers.
- 7.25 Approval, First Reading of Policy #005 (005-BOG-1), Board Standing Committees**
A *MOTION* is in order to approve the first Reading of Policy #005 (005-BOG-1), Board Standing Committees.
- 7.26 Approval, First Reading of Policy #005 (005-BOG-2), Functions of Board Standing Committees**
A *MOTION* is in order to approve the first Reading of Policy #005 (005-BOG-2), Functions of Board Standing Committees.
- 7.27 Approval, First Reading of Policy #005 (005-BOG-3), Solicitor Services**
A *MOTION* is in order to approve the first Reading of Policy #005 (005-BOG-3), Solicitor Services.
- 7.28 Approval, First Reading of Policy #005 (005-BOG-4), Solicitor Letter**
A *MOTION* is in order to approve the first Reading of Policy #005 (005-BOG-4), Solicitor Letter.
- 7.29 Approval, First Reading of Policy #005 (005-BOG-5), Questionnaire for Prospective District Solicitors**
A *MOTION* is in order to approve the first Reading of Policy #005 (005-BOG-5), questionnaire for Prospective District Solicitors.

- 7.30 Approval, First Reading of Policy #005 (005-BOG-6), Employment of Consultants**
A *MOTION* is in order to approve the first Reading of Policy #005 (005-BOG-6), Employment of Consultants.
- 7.31 Approval, First Reading of Policy #005 (005-BOG-7), Questionnaire for Prospective Consultants**
A *MOTION* is in order to approve the first Reading of Policy #005 (005-BOG-7), Questionnaire for Prospective Consultants.
- 7.32 Approval, First Reading of Policy #006, Meetings**
A *MOTION* is in order to approve the first Reading of Policy #006, Meetings.
- 7.33 Approval, First Reading of Policy #006 (006-BOG-1), Official Board Minutes**
A *MOTION* is in order to approve the first Reading of Policy #006 (006-BOG-1), Official Board Minutes.
- 7.34 Approval, First Reading of Policy #006 (006-BOG-2), Abstentions from Voting**
A *MOTION* is in order to approve the first Reading of Policy #006 (006-BOG-2), Abstentions from Voting.
- 7.35 Approval, First Reading of Policy #006 (006-BOG-3), Abstention for Conflict of Interest**
A *MOTION* is in order to approve the first Reading of Policy #006 (006-BOG-3), Abstention for Conflict of Interest.
- 7.36 Approval, First Reading of Policy #006 (006-BOG-0), Public Notice of Board Meetings**
A *MOTION* is in order to approve the first Reading of Policy #006 (006-BOG-0), Public Notice of Board Meetings.
- 7.37 Approval, First Reading of Policy #006.1, Attendance at Meetings via Electronic Communication**
A *MOTION* is in order to approve the first Reading of Policy #006.1, Attendance at Meetings via Electronic Communication.
- 7.38 Approval, First Reading of Policy #007, Policy Manual Access**
A *MOTION* is in order to approve the first Reading of Policy #007, Policy Manual Access.

7.39 Approval, First Reading of Policy #011, Board Governance Standards Code of Conduct

A *MOTION* is in order to approve the first Reading of Policy #011, Board Governance Standards Code of Conduct.

7.40 Approval, First Reading of Policy #305, Employment of Substitutes

A *MOTION* is in order to approve the first Reading of Policy #305, Employment of Substitutes.

7.41 Approval, Deletion of Policies as Recommended by PSBA

A *MOTION* is in order to delete the following policies, as recommended by PSBA:

Policy #405, Employment of Substitute Professional Employees

Policy #429, Substitute Compensation

Policy #505, Employment of Substitutes and Short Term Employees

Policy #529, Substitute Compensation

8. OLD BUSINESS (if needed)

9. NEW BUSINESS (if needed)

PUBLIC SESSION #2

10. ADJOURNMENT