

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS
Board Meeting – Wednesday, December 16, 2015
Large Group Instruction Room
Morrisville Middle/Senior High School
7:30 p.m.

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE
Morrisville, Pennsylvania

This meeting was recorded for televising

The regular monthly meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Middle/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on Wednesday, December 16, 2015, after due notice of this meeting had been given as required by law.

- Pledge of Allegiance

Mr. Miller, President, called the meeting to order at 7:38 p.m. with the following members present on roll call:

In attendance: Messrs. Colon, Dingle, Gilleo, Perry, Stoneburner, Miller and Ms. Getty, Ms. Grau, and Ms. Kartal

Quorum Present:

Also attending this evening's meeting were Mr. Michael Kopakowski, Superintendent; Mr. Michael Braun, Business Administrator; David Truelove, Esq., Solicitor; media, MEA representation, and members of the community.

Mr. Miller stated that an Executive Session was held prior to this evening's meeting to discuss personnel, litigation and real estate.

STUDENT SPOTLIGHT

- **John Hubiak – Athletic Director**

Mr. Hubiak introduced Ms. Denise Sacco, a senior at the Morrisville High School who is the Varsity Girls Basketball Aria 3B Scholarship Winner. Mr. Hubiak gave some background on Ms. Sacco's efforts on the court and her involvement in our school. Ms. Sacco stated how grateful she is to have received this scholarship and discussed her plans after graduation.

ITEMS OF GENERAL INFORMATION

Student Representative to the Board – (Morrisville High School)

Liam Getty, Student Representative to the Board from the Morrisville High School, gave a report which can be found in Attachment A to these minutes.

Student Representative to the Board – (Bucks County Technical High School)

Francesca Arco and Madison Markgraf-Velez, Student Representatives to the Board from the Bucks County Technical High School, gave a report which can be found in Attachment B to these minutes.

1. SUPERINTENDENT’S/ADMINISTRATOR’S REPORTS

→ **This week in our Schools**

Mr. Kopakowski - Superintendent

Mr. Kopakowski’s report can be found in Attachment C to these minutes.

Mr. Braun – Business Administrator

Mr. Braun stated that we continue to wait for Legislature to get its act together to finalize the budget so that we can finalize our funding here at the Morrisville School District. We are now starting our budget process for next year and we haven’t even finished the process for last year’s budget. Mr. Braun stated that right now it is very difficult to put anything together based on the fact that we have no idea what is going to happen from last year.

Bucks County Technical High School Report – Mr. Gilleo

Mr. Gilleo reported on the following from their last meeting:

- Elected new officers – Wayne Lewis of Bensalem was elected President, Joe Gilleo of Morrisville was elected Vice President, and Ron Rudy of Neshaminy was elected as Second Vice President
- The next meeting will be held on January 25, 2016 which is also the night of the School Board Recognition Dinner

⇒ **Enrollment Report**

District Enrollments as of December 10, 2015			
<u>Student Population</u>			
Pre-Kindergarten	18		
Kindergarten	74	GRANDVIEW	306
Grade 1	77	INTERMEDIATE SCHOOL (4-5)	<u>153</u>
Grade 2	64		459
Grade 3	73		
Grade 4	72	INTERMEDIATE SCHOOL (6-8)	206
Grade 5	81	HIGH SCHOOL 9-12	<u>221</u>
Grade 6	74		427
Grade 7	71		
Grade 8	61	TECHNICAL SCHOOL	47
Grade 9	66	HOME SCHOOLED	22
Grade 10	56	CHARTER SCHOOLS	34
Grade 11	50	Regular Ed	27
Grade 12	49	Special Ed	7
		OUT OF DISTRICT	44
		Regular Ed	6
		Special Ed	38
TOTAL ENROLLMENT			1033

Routine Action Items

At the meeting of the Board of School Directors on September 22, 2010, the Board of School Directors approved a motion that Agenda meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

PUBLIC SESSION #1 (Only items on the agenda to be discussed)

There were no speakers for Public Session #1.

ACTION ITEMS

2. Approval of Minutes

Motions 2.1.a, 2.1.b and 2.1.c were moved by Mr. Miller, seconded by Mr. Gileo, and passed by a voice vote of 7 ayes and 2 abstentions. Members abstaining were Ms. Getty and Ms. Grau.

2.1.a *The Board approved a motion* to approve the minutes of the October 28, 2015 regular monthly business meeting.

2.1.b *The Board approved a motion* to approve the minutes of the November 11, 2015 regular monthly agenda meeting.

2.1.c *The Board approved a motion* to approve the minutes of the November 18, 2015 regular monthly business meeting.

3. INFRASTRUCTURE **INFORMATIONAL/DISCUSSION ITEMS:** **ACTION ITEMS:**

None at this time.

4. HUMAN RESOURCES **INFORMATIONAL/DISCUSSION ITEMS:** **ACTION ITEMS:**

4.1 Approval, Act 93 Agreement

The Board approved a motion to approve the Act 93 Agreement effective July 1, 2015.

Moved by Mr. Miller, seconded by Mr. Stoneburner, and passed by a unanimous voice vote of 9 ayes.

4.2 Approval, FMLA

Motions 4.2.a and 4.2.b were moved by Mr. Miller, seconded by Mr. Colon, and passed by a unanimous voice vote of 9 ayes.

4.2.a *The Board approved a motion* to approve FMLA for Megan Mason, per MEA Contract, effective February 15, 2016 to May 18, 2016.

4.2.b *The Board approved a motion* to approve FMLA for Katie Klausner, per Policy, effective 12/7/15 through 1/4/16.

4.3 Approval, Tuition Reimbursement

The Board approved a motion to approve tuition reimbursement as follows:

Name	Course	College	Credits	Amount
Meredith Wiley	What Great Teachers Do	Pacific Lutheran Univ.	3	\$369.00

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 9 ayes.

4.4 Approval, Coaches

The Board approved a motion to approve the following Spring Coaches at the stipends listed per MEA Contract, pending receipt of all clearances:

<u>Position</u>	<u>Name</u>	<u>Stipend</u>
Varsity Baseball Head Coach	Steve Cavin	\$3,200
Varsity Baseball Asst. Coach	Matt Rensom	\$2,100
Varsity Softball Head Coach	Kelly Mott	\$3,200
Varsity Softball Asst. Coach	Amanda Snyder	\$2,100
Middle-School Softball Coach	Julie Habel	\$2,300
Middle-School Baseball Coach	Mike Rush	\$2,300

Moved by Mr. Miller, seconded by Mr. Colon, and passed by a unanimous voice vote of 9 ayes.

4.5 Approval, Separation Agreement

The Board approved a motion to approve the Separation Agreement with Employee X, Professional Employee.

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a voice vote of 8 ayes and 1 abstention. Member abstaining was Ms. Grau.

4.6 **Approval, Director of Operations, Safety Officer and Attendance Position**
The Board approved a motion to approve the position of Director of Operations, Safety Officer and Attendance.

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 9 ayes.

4.7 **Approval, Appointment**
The Board approved a motion to approve the appointment of Dave May to the position of Director of Operations, Safety Officer and Attendance.

Moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 9 ayes.

5. **BUSINESS OPERATIONS/FINANCE COMMITTEE**
INFORMATIONAL/DISCUSSION ITEMS:

• **Finance Report (Informational Item)**

Expenditures

Budget 2015-16	Year to Date Encumbrances	Y-T-D Expended	Available Balance
\$17,959,158	\$4,955,541	\$6,123,550	\$6,880,066

Revenues

Budget 2015-16	Y-T-D Amount	Balance
\$17,959,158	\$10,861,785	\$7,097,372

ACTION ITEMS:

5.1 **Approval, 2016 Monthly Meetings for the Board of School Directors**
The Board approved a motion to approve the 2016 monthly meetings for the Board of School Directors.

Moved by Mr. Miller, seconded by Ms. Getty, and passed by a unanimous voice vote of 9 ayes.

The Board members discussed dates for the committee meetings which will be advertised and also posted on the website.

5.2 Approval, Agreement between the Morrisville School District and Portnoff Law Associates for Collection of Delinquent Real Estate Taxes

The Board approved a motion to approve the Agreement for collection of delinquent real estate taxes on behalf of the Morrisville School District, with related resolutions, per Solicitor review and approval.

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 9 ayes.

5.3 Approval, Amendment to License Agreement with Weidenhammer System Corporation

The Board approved a motion to approve the Third Amendment to the License Agreement between the Morrisville School District and Weidenhammer System Corporation at a cost of \$6,390.

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 9 ayes.

5.4 Approval, Weidenhammer Maintenance Renewal

The Board approved a motion to approve the renewal of the Weidenhammer Maintenance in the amount of \$8414.07.

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 9 ayes.

5.5 Approval, Attendance at Bucks County Superintendent's Retreat

The Board approved a motion to approve Mike Kopakowski's attendance at the Annual Bucks County Superintendent's Retreat to be held in March 2016 in Hershey, PA at a cost not to exceed \$500.

Moved by Mr. Miller, seconded by Mr. Colon, and passed by a unanimous voice vote of 9 ayes.

Motions 5.6 and 5.7 were moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 9 ayes.

5.6 Approval, Treasurer's Report

The Board approved a motion to approve the Treasurer's Report.

5.7 Approval, Investment Report

The Board approved a motion to approve the Investment Report.

5.8 **Approval, Payment of Bills**

The Board approved a motion to approve payments of bills as listed below, subject to final audit by the Business Administrator:

Miscellaneous (11/17/15 - 12/8/15)	\$	28,541.13
Legal (12/16/15)	\$	7,952.60
Athletic Fund (11/18/15 - 12/9/15)	\$	2,615.00
General Fund (12/16/15)	\$	171,465.11
Capital	\$	-0-
Cafeteria Fund (12/31/15)	\$	<u>102,840.81</u>
TOTAL BILLS	\$	313,414.65

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 9 ayes.

6. **EDUCATIONAL COMMITTEE**
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

6.1 **Approval, Participation in Lower Bucks County Reading Olympics**

The Board approved a motion to approve the Morrisville High School's participation in the Lower Bucks County Reading Olympics at a cost not to exceed \$1,500 to cover books, transportation, and teachers' stipends.

Moved by Mr. Miller, seconded by Ms. Grau, and passed by a unanimous voice vote of 9 ayes.

7. **POLICY COMMITTEE**
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

None at this time.

Future Meetings and Items of Interest

The meetings will be held in the LGI
Wednesday, January 20, 2016.....Monthly Agenda Meeting 7:30 p.m.
Wednesday, January 27, 2016.....Monthly Business Meeting 7:30 p.m.

*For Community and District Information
visit our community website www.mv.org
and Channel 28 on your Local Cable*

8. OLD BUSINESS

None at this time.

9. NEW BUSINESS

The following motions were added to the agenda as they relate to Item 5.2 on the agenda this evening:

Motions 9.1 and 9.2 were moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 9 ayes.

9.1 Approval, Resolution

The Board approved a motion to approve the resolution approving collection procedures and adopting interest and schedule of Attorney's fees and charges to be added to the amount collected as part of unpaid real estate taxes for delinquent accounts.

9.2 Approval, Resolution

The Board approved a motion to approve the resolution directing Bucks County Tax Claim Bureau not to collect delinquent real estate taxes on behalf of the Morrisville School District.

Since motions 9.1 and 9.2 were added to the agenda, Mr. Miller opened the floor for public comment and questions. There were no comments or questions.

Mr. Truelove welcomed the newly appointed Board members and those Board members that were re-appointed and re-elected. He also thanked the Board for re-appointing their Law Firm at last month's Board meeting to represent the District. Mr. Truelove stated that they have enjoyed the relationship with the Morrisville School District and look forward to working together for the next year.

Mr. Miller stated that he appreciates Mr. Truelove's Law Firm for keeping their rates at the same price as they were last year.

Mr. Miller stated that we need to have a Preliminary Budget ready to go by January 7, 2016. Therefore, a Special Board Meeting will be held on Wednesday, January 6, 2016 at 7:30 p.m. in the LGI. At this meeting a vote will be taken not to exceed the Act 1 (2.8%) index or a vote will be taken to seek exceptions, as well as any other business that may come before the Board. This special meeting will be advertised.

PUBLIC SESSION #2

There were no speakers for Public Session #2.

Mr. Miller and Ms. Kartal wished everyone Happy Holidays.

10. Adjournment

The Board approved a motion to adjourn the meeting at 8:25 p.m.

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 9 ayes.

Damon Miller, President

Wanda Kartal, Secretary