

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE
Morrisville, Pennsylvania

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS
Work Session–Wednesday, August 19, 2015
Large Group Instruction Room
Morrisville Intermediate/Senior High School

This meeting was recorded for televising

The regular monthly agenda meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Intermediate/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on August 19, 2015, after due notice of the meeting had been given as required by law. Mr. Miller, President, called the meeting to order at 7:35 p.m.

PLEDGE OF ALLEGIANCE

The following members were present:

Messrs. Dingle, Gilleo, Perry, Worob, Stoneburner, Miller and Ms. Reithmeyer

Members absent: Mr. Colon and Ms. Kartal

Quorum Present:

Also attending this evening's meeting was Mr. Michael Kopakowski, Superintendent; Mr. Michael Braun, Business Administrator; Mr. David Truelove, Esq.; media, MEA representatives and members of the community.

Mr. Miller stated that an Executive Session was held prior to tonight's Agenda Meeting in regards to Human Resources and litigation.

Mr. Miller stated that the following areas will be covered at next week's Business Meeting:

Student Spotlight (There will be no Student Spotlight for the month of August)

Reports

- **Student Representatives to the Board (There will be no Student Representatives for the month of June)**
- **Bucks County Technical High School**

ITEMS OF GENERAL INFORMATION

1. SUPERINTENDENT/ADMINISTRATOR'S REPORTS

- This week in our Schools (Reports from Superintendent and Administration)
- Enrollment Report

PUBLIC SESSION #1 (Agenda Items Only)

There were no speakers for Public Session #1.

Mr. Chad Rockovits, District Manager of Metz, introduced Ms. Jessica Borkosky as the new Director of Food Services for the Morrisville School District. Ms. Borkosky briefly discussed her background and education.

Mr. Miller stated that Ms. Kartal and Mr. Colon both informed him that they would not be able to attend this evening's meeting.

Morrisville Opportunity Education Foundation/MOEF Report – Mr. Dingle

Mr. Dingle stated that no meeting was held, therefore, there is nothing to report at this time.

PTO Report – Mr. Dingle

Mr. Dingle stated that at this time the PTO is reorganizing and there is nothing to report.

Joint Borough Council/School Board Report – Ms. Kartal

Ms. Kartal was not in attendance this evening, but Mr. Miller reported that the committee met and discussed the following:

- Repainting of crosswalks around the schools and the Borough
- Additional grant funding for the Resource Officer

Public Relations/Communications Report – Mr. Miller

Mr. Miller stated that the committee met and discussed the following:

- Letters that will be going out to parents regarding new policy changes, standard operating procedures, drop off and pick up procedures, and residency requirements

Bucks County Intermediate Unit Report – Ms. Kartal

Ms. Kartal was not present at tonight's meeting, therefore there was no report.

PSBA/Legislative Report – Mr. Perry

Mr. Perry discussed the following:

- A Bill cleared the PA Senate which would delay the Keystone Exam as a graduation requirement
- Budget stalemate at the State level

M. R. Reiter Repurposing Report – Mr. Miller

Mr. Miller stated that there are no updates from the Borough Council regarding the M. R. Reiter property.

Mr. Miller stated that the following motions will be on the agenda at next week's Business Meeting for approval:

ACTION ITEMS:

2. Approval of Minutes

2.1.a ***A MOTION*** is in order to approve the minutes of the May 20, 2015 regular monthly agenda meeting.

2.1.b ***A MOTION*** is in order to approve the minutes of the May 20, 2015 special business/board meeting.

2.1.c ***A MOTION*** is in order to approve the minutes of the May 27, 2015 regular monthly business meeting.

2.1.d ***A MOTION*** is in order to approve the minutes of the June 17, 2015 regular monthly agenda meeting.

2.1.e ***A MOTION*** is in order to approve the minutes of the June 24, 2015 regular monthly business meeting.

3. INFRASTRUCTURE
INFORMATIONAL/DISCUSSION ITEMS:

Facilities Committee – Mr. Stoneburner

Mr. Stoneburner stated that a meeting was held last Wednesday at which they discussed the following:

- Grandview Garden
- Gym floor
- Groups that want to use the gym
- Gym curtains/dividers
- Manor Park appraisal
- New cabinets for Science rooms
- Multi-purpose room

Mr. Gilleo thanked everyone for their help in the cleanup of the A-Field and also thanked everyone for their donations. Mr. Stoneburner also thanked everyone for their help, especially Mr. Colon for his donation of food for the workers that day.

Mr. Stoneburner stated that great strides have been made by the maintenance department this summer in getting projects completed in our buildings.

Mr. Stoneburner stated that the following motions will be on the agenda at next week's Business Meeting for approval:

ACTION ITEMS:

3.1 Approval, Appraisal of Manor Park

A MOTION is in order to approve the appraisal of Manor Park by the Mark Abissi Company (Indian Valley Appraisal) in the amount of \$2,900.

3.2 Approval, Development of RFP for Gym Curtains/Dividers

A MOTION is in order to approve the development of an RFP to purchase gym curtains/dividers.

4. HUMAN RESOURCES
INFORMATONAL/DISCUSSION ITEMS:

Human Resource Committee – Mr. Dingle

Mr. Dingle stated that the committee met in June, July and also last week and discussed the following:

- Collective Bargaining Groups
- MESPA negotiations

At next week's Board meeting Mr. Dingle stated that the following motions will be on the agenda under the Human Resource Section:

ACTION ITEMS:

4.1 Approval, Recording Secretary Stipend

A MOTION is in order to approve an annual stipend of \$8,000 for Karen McQuillan, Recording Secretary, effective August 27, 2015, to be divided and paid over 11 months.

4.2 Approval, Resignations

4.2.a A MOTION is in order to accept, with regret, the resignation of Raheem Bey, Assistant Varsity Football Coach, effective August 6, 2015.

4.2.b A MOTION is in order to accept, with regret, the resignation of Jason Czerniak, Emotional Support Teacher, effective August 31, 2015.

4.3 Approval, Appointments

4.3.a Elementary Principal

A MOTION is in order to approve the appointment of Lynn Palumbo as the Elementary Principal, effective July 1, 2015, at a yearly salary of \$93,000.

Personal Care Assistants

4.3.b A MOTION is in order to approve the appointment of Jennifer Nichol as a Personal Care Assistant (replacing Linda Henry), effective September 1, 2015, per Policy.

4.3.c A MOTION is in order to approve the appointment of Melissa Alexander as a Personal Care Assistant (replacing Laura Fekete Colon), effective September 1, 2015, per Policy.

4.3.d A MOTION is in order to approve the appointment of Veronica King as a Personal Care Assistant (replacing Carol Lang), effective September 1, 2015, per Policy.

Emotional Support Teachers

4.3.e A MOTION is in order to approve the appointment of Derrick Savage as an Emotional Support Teacher, effective September 1, 2015, per MEA Contract.

4.3.f A MOTION is in order to approve the appointment of Justin Allegra as an Emotional Support Teacher (replacing Jason Czerniak), effective September 1, 2015, per MEA Contract.

4.3.g Assistant Varsity Football Coach

A MOTION is in order to approve the appointment of Steve Cavin, as the Assistant Varsity Football Coach (replacing Raheem Bey).

4.3.h Title I Coordinator

A MOTION is in order to approve the appointment of Assunta Deliman as the Title I Coordinator.

4.4 Approval, In-District Employment

A MOTION is in order to approve the in-district employment for students in the Life Skills Program.

4.5 Approval, Memorandum of Understanding for Jim Gober, Teacher on Assignment (Dean)

A MOTION is in order to approve a Memorandum of Understanding for James Gober, "Teacher on Assignment" (Dean), for the 2015-16 school year, at a stipend of \$5,000 above his teacher's salary.

4.6 Approval, FMLA

A MOTION is in order to approve FMLA for Meredith Wiley, effective October 31, 2015 through February 28, 2016.

4.7 Approval, Tuition Reimbursement

A MOTION is in order to approve tuition reimbursement as follows:

Name	Course	College	Credits	Amount
Traci Coley	Administration and Supervision of Educational Programs for Exceptional Children	Penn State	3	\$ 2501

4.8 Approval, Mentors

A MOTION is in order to approve the following individuals as mentors, per MEA Contract, at a stipend of \$750:

Sandy Sims (Mentor for Derrick Savage – New Emotional Support Teacher)

Jennifer Sullivan (Mentor for Justin Allegra – New Emotional Support Teacher)

Anthony Gesualdi (Mentor for Elizabeth Larcher – New School Psychologist)

5. BUSINESS OPERATIONS/FINANCE COMMITTEE INFORMATIONAL/DISCUSSION ITEMS:

- **Finance Report (Informational Item)**
Numbers to be provided in next week's Business Meeting Agenda

Finance Committee – Mr. Dingle

Mr. Dingle stated that the committee met last week and they discussed the following items:

- Revenue and Expenditure cleanup

Mr. Braun stated the auditors will be coming to the District this Friday to begin their audit. Mr. Dingle stated that we will receive their audit report sometime in the Fall.

At next week's Board meeting Mr. Dingle stated that the following motions will be on the agenda under the Business Operations/Finance Section:

ACTION ITEMS:

5.1 Approval, Disposal of Excess Items

A MOTION is in order to approve the disposal of the following excess items:

HP Laser Jet Printer

Labtec Headphone

Carry Cases for Headphones

Cadette Headphones

Math Measuring Up Books

53 Desktop Computers

30 Monitors

5.2 Approval, Budget Transfers

A MOTION is in order to approve budget transfers (prior to audit) for fiscal year 2014-15 in the amount of \$849,571.75.

5.3 Approval, Acceptance of Donation

A MOTION is in order to approve and accept the donation of flat screen monitors with power cords and monitor cables from William Hughes, First Lease, Inc.

5.4 Approval, Grants for 2015-16

5.4.a Title I

A MOTION is in order to approve the Title I Grant for 2015-16 in the amount of \$157,685.

5.4.b Title II

A MOTION is in order to approve the Title II Grant for 2015-16 in the amount of \$45,482.

5.4.c Title III

A MOTION is in order to approve the Title III Grant for 2015-16 in the amount of \$14,540.

5.4.d Pre-K Counts

A MOTION is in order to approve the Pre-K Counts Grant for 2015-16 in the amount of \$311,000.

5.5 Approval, Title I Agreement with Bucks County IU #22 (Holy Trinity Services)

A MOTION is in order to approve the Title I Agreement with Bucks County IU #22 for Holy Trinity services in the amount of \$11,660.

5.6 Approval, Pre-K Counts Agreement with Patricia Miiller

A MOTION is in order to approve the Pre-K Counts Agreement with Patricia Miiller in the amount of \$10,000.

5.7 Approval, Treasurer's Report

A MOTION is in order to approve the Treasurer's Report.

5.8 Approval, Investment Report

A MOTION is in order to approve the Investment Report.

5.9 Approval, Payment of Bills

A MOTION is in order to approve payments of bills as listed below, subject to final audit by the Business Administrator:
(Numbers to be provided in next week's Business Meeting Agenda)

6. EDUCATION COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:

Education Committee – Mr. Miller

Mr. Miller stated that the committee met and they discussed the following:

- Change of scheduling for secondary level students (8 period day)
- New lunch area for elementary students
- New Language Arts Program (Journeys) for elementary students

At next week's Board meeting Mr. Miller stated that the following motions will be on the agenda under the Education Section:

ACTION ITEMS:

6.1 Approval, 2015-16 Program of Studies

A MOTION is in order to approve the 2015-16 Program of Studies.

6.2 Approval, Revised 2015-16 School Calendar

A MOTION is in order to approve the revised 2015-16 School Calendar.

7. POLICY COMMITTEE

INFORMATIONAL/DISCUSSION ITEMS:

Policy Committee Report – Mr. Miller

Mr. Miller stated that all Board members have received copies of the policies on the agenda for tonight's special meeting to be approved for the first reading, and at next week's business meeting they will be on the agenda for approval of the second reading. Because of the short period of time between approval of readings of these policies, Mr. Miller encouraged all Board to review these policies and get back to Mr. Kopakowski with any concerns or questions.

ACTION ITEMS:

7.1 Approval, Second Reading Policy #719 – Service Dog

A MOTION is in order to approve the second reading of Policy #719 – Service Dog.

7.2 Approval, Second Reading Policy #204 – Attendance

A MOTION is in order to approve the second reading of Policy #204 – Attendance, and also to approve the Administrative Regulations for this Policy.

7.3 Approval, Second Reading Policy #237 – Electronic Devices

A MOTION is in order to approve the second reading of Policy #237 – Electronic Devices.

8. OLD BUSINESS (if needed)

There was no old business.

9. NEW BUSINESS

9.1 Approval, Removal of Oil Tank at M. R. Reiter

A MOTION is in order to approve for the removal of the oil tank at M. R. Reiter.

Mr. Braun stated that he will get at least three (3) quotes/bids for the cost of the removal of the oil tank and the lowest price will be presented next week at the business meeting for approval. Mr. Perry discussed his concerns for the companies that will be bidding having the proper bonding and credentials to remove the oil tank. Mr. Perry will email Mr. Braun with his concerns.

PUBLIC SESSION #2

There were no speakers for Public Session #2.

10. ADJOURNMENT

Mr. Miller recessed the meeting at 8:25 p.m. The Board then began the Special Business Board Meeting.

Damon Miller, President

Wanda Kartal, Secretary