

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE  
Morrisville, Pennsylvania

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS  
**Work Session**—Wednesday, February 17, 2016  
Large Group Instruction Room  
Morrisville Intermediate/Senior High School

***This meeting was recorded for televising***

The regular monthly agenda meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Intermediate/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on February 17, 2016, after due notice of the meeting had been given as required by law. Mr. Miller, President, called the meeting to order at 7:40 p.m.

**PLEDGE OF ALLEGIANCE**

*The following members were present:*

Messrs. Gilleo, Perry, Dingle, Miller and Ms. Getty, Ms. Grau and Ms. Kartal

*Members absent:* Messrs. Colon and Stoneburner

Mr. Miller stated that Mr. Colon and Mr. Stoneburner had notified him that they would not be able to attend this evening's meeting.

*Quorum Present:*

Also attending this evening's meeting was Mr. Michael Kopakowski, Superintendent; Mr. Michael Braun, Business Administrator; Ms. Felicity Hanks, Esq.; media, MEA representatives and members of the community.

Mr. Miller made a motion to appoint Michael Braun as the Recording Secretary for tonight's meeting. This motion was seconded by Mr. Perry, and passed by a unanimous voice vote of 7 ayes.

Mr. Miller stated that the following areas will be covered at next week's Business Meeting:

**Student Spotlight**

***To be determined***

## Reports

- Student Representatives to the Board
- Bucks County Technical High School

## ITEMS OF GENERAL INFORMATION

### 1. SUPERINTENDENT/ADMINISTRATOR'S REPORTS

- This week in our Schools (Reports from Superintendent and Administration)
- Enrollment Report

## **PUBLIC SESSION #1 (Agenda Items Only)**

There were no speakers for Public Session #1.

## LIASION REPORTS

### Morrisville Opportunity Education Foundation/MOEF Report – Ms. Grau

Ms. Grau stated that a meeting was held this evening and they discussed the following:

- Connects Competition has been approved by the EIPC ; therefore funds can be used for that competition
- Many other items were discussed, but no new projects have been requested at this time.

### PTO Report – Ms. Getty

Ms. Getty discussed the following:

- For the month of March the PTO has planned a Crazy Hair Day and an Original Pizza Day
- In April they are looking at Barnes and Noble
- In May they are planning a Teacher Appreciation Day, the Book Fair, and also Field Day and whether or not the school will allocate funds to sponsor the day
- In June they are planning an End of The Year Picnic

Board members discussed last year's Field Day and stated that it was completely funded by PTO. This year, Ms. Getty stated it is being requested that the school allocate \$1000, with the balance being funded by PTO. Mr. Dingle stated that last year's Field Day, including the schedule of events, was completely arranged and funded by PTO. Ms. Getty stated that PTO has not discussed the schedule of events as of yet, but once this is done, she will present an itemized list of costs to the Board. Mr. Miller stated that at that time, a motion can be added to the agenda requesting funding so that the Board can make an informed decision.

**Joint Borough Council/School Board Report – Mr. Miller**

Mr. Miller stated no meeting was held so that School Board members and community members could attend the meeting held by Senator McIlhinney at Borough Hall in regards to what developments could be brought into Morrisville to help increase business and revenue. The next meeting will be held on May 4, 2016 in the LGI at 7:30 p.m.

**Public Relations/Communications Report – Mr. Miller**

Mr. Miller stated that the committee was also scheduled to meet the night of Senator McIlhinney's meeting, but no meeting was held in order for members to attend the Senator's meeting. The next meeting is scheduled for March 2, 2016 in the LGI at 7:00 p.m.

**Bucks County Intermediate Unit Report – Ms. Kartal**

Ms. Kartal stated that a meeting was held last evening at the IU and the following items were discussed at the meeting:

- There was an Audit Presentation by LLP
- Superintendent searches for Neshaminy, Pennsbury and Central Bucks
- Upcoming Art Reception to be held on March 15<sup>th</sup>

**PSBA/Legislative Report – Ms. Kartal**

Mr. Kartal discussed the following:

- Current situation with the Budget

**M. R. Reiter Repurposing Report – Mr. Miller**

Mr. Miller stated that we are waiting for a State Budget.

Mr. Miller opened the floor for comments from the public. There were no comments from the public.

***Mr. Miller stated that the following motions will be on the agenda at next week's Business Meeting for approval:***

**ACTION ITEMS:**

**2. Approval of Minutes**

**2.1.a** ***A MOTION*** is in order to approve the minutes of the December 7, 2015 regular monthly agenda meeting.

**2.1.b** ***A MOTION*** is in order to approve the minutes of the December 7, 2015 re-organization meeting.

**2.1.c** *A MOTION* is in order to approve the minutes of the December 16, 2015 regular monthly business meeting.

**2.1.d** *A MOTION* is in order to approve the minutes of the January 6, 2016 special meeting.

**2.1.e** *A MOTION* is in order to approve the minutes of the January 20, 2016 regular monthly agenda meeting.

**2.1.f** *A MOTION* is in order to approve the minutes of the January 27, 2016 regular monthly business meeting.

**3. INFRASTRUCTURE**  
**INFORMATIONAL/DISCUSSION ITEMS:**

**Facilities Committee – Mr. Gilleo**

Mr. Gilleo stated that a meeting was held on February 10<sup>th</sup> and they discussed the following:

- The need for a part-time Janitor and the use of sub agency to fill this position
- Replacing HVAC units in the administrative offices
- Wireless intercom system to be used in the intermediate school area in order for the office to be able to communicate with the classrooms
- Relocation of the storage area for Cinderella's Closet (this was taken care of the following day)
- Expanding the garden area at Grandview by the Rotary Club
- Partition curtains in the gymnasium (refurbished vs. replacement).
- The next meeting will be held on March 9<sup>th</sup> at 7:30 p.m.

Mr. Gilleo read the following motion and asked that it be added to the agenda for next week's Board consideration and approval:

**ACTION ITEMS:**

**3.1** *A MOTION* is in order to approve the renovation and repairs to the gymnasium partitions to be completed by R. J. McCarville Associates, Ltd. in the amount of \$10,500.

Board members discussed what the renovation and repairs would include regarding the gymnasium partitions.

**4. HUMAN RESOURCES**  
**INFORMATONAL/DISCUSSION ITEMS:**

**Human Resource Committee – Mr. Miller**

Mr. Miller stated that the Human Resource Committee has been meeting regarding negotiations with our Support Staff. They are also still tying up some loose ends with the MEA Contract.

***At next week's Board meeting Mr. Miller stated that the following motions will be on the agenda under the Human Resource Section:***

**ACTION ITEMS:**

**4.1 Approval, Appointments**

**4.1.a**

**A MOTION** is in order to approve the appointment of Kara Pachnieski as a long-term substitute (filling in for Megan Mason), effective February 2, 2016 through the last teacher day of the 15-16 school year, per policy, pending verification of all clearances.

**4.1.b**

**A MOTION** is in order to approve the appointment of Kevin Jones as Crowd Control, for \$41.00 per event, per MEA Contract, retroactive to \_\_\_\_\_.

Mr. Kopakowski stated that he will have a retroactive date for this motion by the Business Meeting.

**4.2 Approval, Tuition Reimbursement**

**A MOTION** is in order to approve tuition reimbursement as follows:

<b>Name</b>	<b>Course</b>	<b>College</b>	<b>Credits</b>	<b>Amount</b>
Michelle Argenti	Environmental Health	Grand Canyon Univ.	4	\$1,604.00

**4.3 Approval, Military Leave of Absence**

**A MOTION** is in order to approve the Military Leave of Absences for Nicholas Colon from February 11, 2016 to March 4, 2016, and again from March 28, 2016 to April 25, 2016.

**5. BUSINESS OPERATIONS/FINANCE COMMITTEE**  
**INFORMATIONAL/DISCUSSION ITEMS:**

- **Finance Report (Informational Item)**  
Numbers to be provided in next week's Business Meeting Agenda

**Finance Committee – Mr. Perry**

Mr. Perry stated that the committee met on February 10<sup>th</sup> and discussed the following:

- The next meeting will be on Wednesday, March 9<sup>th</sup> at 6:30 p.m.
- Reviewed Treasurer's Report
- Looked at budget to see where we are this year and looked ahead to where we will be for the 2016-17 school year
- Looked at revenue balance
- Reviewed local tax revenues and the results
- Reviewed budget transfers and investments
- Discussed snow removals costs
- Discussed next year's expenditures regarding special education, tech school, and benefits
- Proposed Preliminary Budget

***At next week's Board meeting Mr. Perry stated that the following motions will be on the agenda under the Business Operations/Finance Section:***

**ACTION ITEMS:**

- 5.1 Approval, Electricity Supply Agreement with Constellation**  
***A MOTION*** is in order to approve the Electricity Supply Agreement with Constellation, effective 7/18/17 through 7/17/19, at the price of \$0.03791 (kWh).
- 5.2 Approval, Treasurer's Report**  
***A MOTION*** is in order to approve the Treasurer's Report.
- 5.3 Approval, Investment Report**  
***A MOTION*** is in order to approve the Investment Report.
- 5.4 Approval, Payment of Bills**  
***A MOTION*** is in order to approve payment of bills as listed below, subject to final audit by the Business Administrator:  
(Numbers to be provided in next week's Business Meeting Agenda)

**6. EDUCATION COMMITTEE  
INFORMATIONAL/DISCUSSION ITEMS:**

**Education Committee – Mr. Miller**

Mr. Miller stated that Mr. Kopakowski, Ms. Grau, Mr. Perry and himself took a trip to Harrisburg a few weeks ago and met with the Secretary of Education and a few other individuals regarding the future of the District. He stated that the meeting was helpful in putting the District on the Secretary's radar in regards to our financial future. Mr. Miller stated that at this time, the Secretary's hands are tied due to the lack of a State Budget. They discussed with the Secretary things that have been done in the Morrisville District to sustain education and the possibility of merging and tuitioning out our students.

Mr. Miller stated that at the last Education Committee meeting held at the beginning of the month they discussed the following:

- A variety of programs and electives that could possibly be added to the curriculum next year without adding any additional staff
- Possible schedule changes
- The addition of a Physical Education and Health teacher
- Full time Kindergarten

Mr. Kopakowski thanked the Education Committee, the Board members, and the teachers for all of their ideas and input regarding the addition of programs and electives. Mr. Miller thanked Ms. Nemeth and the teachers for all of her their assistance and input in this matter.

**ACTION ITEMS:**

None at this time.

**7. POLICY COMMITTEE  
INFORMATIONAL/DISCUSSION ITEMS:**

**Policy Committee Report**

No report.

***At next week's Board meeting Mr. Miller stated that the following motions will be on the agenda under the Policy Section:***

**ACTION ITEMS:**

**7.1 Approval, Second Reading Policy #222, Tobacco Use**

***A MOTION*** is in order to approve the second reading of Policy #222, Tobacco Use.

- 7.2** **Approval, Second Reading Policy #246, Student Wellness**  
*A MOTION* is in order to approve the second reading of Policy #246, Student Wellness.
- 7.3** **Approval, Second Reading Administrative Regulation for Board Policy #126, Class Size**  
*A MOTION* is in order to approve the second reading of the Administrative Regulation for Board Policy #126, Class Size.
- 7.4** **Approval, Second Reading Policy #103, Non-discrimination in School and Classroom Practices**  
*A MOTION* is in order to approve the second reading of Policy #103, Non-discrimination in School and Classroom Practices.
- 7.5** **Approval, Second Reading Policy #103.1, Non-discrimination – Qualified Students with Disabilities**  
*A MOTION* is in order to approve the second reading of Policy #103.1, Non-discrimination – Qualified Students with Disabilities.
- 7.6** **Approval, Second Reading Policy #104, Non-discrimination in Employment and Contract Practices**  
*A MOTION* is in order to approve the second reading of Policy #104, Non-discrimination in Employment and Contract Practices.
- 7.7** **Approval, Second Reading Policy #248, Unlawful Harassment**  
*A MOTION* is in order to approve the second reading of Policy #248, Unlawful Harassment.
- 7.8** **Approval, Second Reading Policy #249, Bullying/Cyberbullying**  
*A MOTION* is in order to approve the second reading of Policy #249, Bullying/Cyberbullying.
- 7.9** **Approval, First Reading Policy 209.1, Food Allergy Management**  
*A MOTION* is in order to approve the first reading of Policy #209.1, Food Allergy Management.

**8. OLD BUSINESS**

None at this time.



**9.**     **NEW BUSINESS**

Mr. Perry discussed merging with other District's and the low success rate of the only company in Pennsylvania that does feasibility studies for mergers. Mr. Perry stated that at the meeting with the Secretary of Education, he did state that he would work with the Morrisville School District in the funding of a feasibility study of a possible merger with another District. Mr. Perry stated that PDE cannot force a merger; this would have to go through Legislation.

## **PUBLIC SESSION #2**

There were no speakers for Public Session #2.

**10.**     **ADJOURNMENT**

Mr. Miller made a motion to adjourn the meeting at 8:32 p.m. The motion was seconded by Mr. Gilleo, and passed by a unanimous voice vote of 7 ayes.

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Damon Miller, President

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Wanda Kartal, Secretary