

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS

Board Meeting – Wednesday, August 27, 2014

Large Group Instruction Room

Morrisville Middle/Senior High School

7:30 p.m.

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE

Morrisville, Pennsylvania

This meeting was recorded for televising

The regular monthly meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Middle/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on Wednesday, August 27, 2014, after due notice of this meeting had been given as required by law. Mr. Miller, President, called the meeting to order at 7:35 p.m. with the following members present on roll call:

- Pledge of Allegiance

In attendance: Messrs. Colon, Dingle, Gilleo, Perry, Worob, Stoneburner, Miller and Ms. Kartal and Ms. Reithmeyer

Quorum Present:

Also attending this evening's meeting were Mr. Michael Kopakowski, Superintendent; Mr. Paul DeAngelo, Business Administrator; David Truelove, Esq., Solicitor; media, MEA representation, and members of the community.

Mr. Miller stated that there was an Executive Session this evening in regards to personnel and real estate matters.

Mr. Miller reiterated the rules regarding public comment.

STUDENT SPOTLIGHT

- ***Presentation – Mr. Dingle***
Mr. Dingle, on behalf of the Board members, presented to Jill Osterhout, a basket of books in memory of her son Bobby.

- **Football Team**

Mr. Miller congratulated the football team and Coach Savage on a good start to the season.

Coach Savage thanked the Board for this opportunity. Mr. Savage stated that we currently have 32 members on our varsity roster with 4 more waiting to take the impact test, and more students have approached him that are interested. He stated that we have had 100% attendance at every practice since August 6, 2014. Fundraising efforts have been rolling in, there is community support, and once again there is pride in Morrisville football. The first game is this Friday at 7:00 p.m. and everyone was invited to come out to support the football team. Students Nate and Donovan thanked the members of the football team for their commitment and hope that this program will continue as it has been.

Mr. Miller stated that school started today and now that same commitment needs to be followed in the classroom. He wished the team the best of luck. Mr. Colon stated that he is proud of each and every player and the coaching staff, and agreed with Mr. Miller that they also need to now concentrate on their studies. Mr. Colon stated that if all team members make it to November 1st and if they are all still eligible to play, they will have another cookout. Mr. Colon wishes the team and coaches the best of luck for the season.

ITEMS OF GENERAL INFORMATION

Student Representative to the Board – (Morrisville High School)

No student representative was present at tonight's meeting.

Student Representative to the Board – (Bucks County Technical High School)

No student representative was present at tonight's meeting.

Bucks County Technical High School Report – Mr. Gilleo

Mr. Gilleo stated that a meeting took place on Monday and they discussed the following:

- Lunch Costs
- 9th grade students started yesterday and the rest of the students started today
- The next meeting will be September 22nd

1. SUPERINTENDENT'S/ADMINISTRATOR'S REPORTS

→ **This week in our Schools**

Mr. Kopakowski - Superintendent

Mr. Kopakowski reported on the following:

- Today was the first day for students and he commended the students for a smooth opening
- Thanked the teachers and staff for their support
- Thanked office staff, business office, special education office, deans, guidance, Dave May and his staff, cafeteria staff, and technology staff for their support during his first 2 months on the job.
- Attendance, lateness, conduct, cell phone usage, proper school dress, and in-school suspension will be discussed and fully explained to the students
- School calendar
- School Resource Officer
- Field hockey and soccer teams have been working hard
- Impressed with dedication and professionalism exhibited by everyone he has met. He will do his very best to maintain and improve upon their commitment, not only to our students but to our entire community.

Mr. DeAngelo – Business Administrator

Mr. DeAngelo reported on the following:

- Financial auditors left the District last week and will return their results to the Finance Committee.
- Finance report - 2014-15 figures vs. 2013-14 figures at this time last year
- Auditor General completed their work last week. They will be returning for a School Safety Audit within the next two weeks.
- Food Service Summer Feeding Program Audit was done last week, and the District was successful in complete the second year of this audit.
- The Work Place Safety Audit is coming up in October.
- Thanked Dave May, custodial and maintenance staff, Kevin Jones and the paint crew, secretarial support, technology staff, cafeteria staff, and the 21st Century staff. He also thanked Mary Hendershot, Ronnie Miller and Virginia Topley for their help in the accounting and payroll office, the past and present School Board of Education, the students, community and the taxpayers of the District.

Mr. Miller stated there have been some questions about what grades the Deans would be handling. Mr. Miller stated that Ms. Palumbo will be handling grades Pre-K through 5, and Mr. Gober will be handling grades 6 – 12. Mr. Miller also stated that Mr. Kopakowski is the

blanket K-12 Principal as well as the Superintendent of the School. Mr. Miller discussed scheduling and specials.

Mr. Miller asked if it is a PDE requirement that necessitates what grades are considered elementary, middle school, intermediate school or high school. For the current school year, the sixth graders have been placed on the middle school schedule in order to be able to get their specials. For classification purposes, he asked if the sixth graders would be considered intermediate, elementary or what. Mr. Dingle referred to the enrollment report below and stated that it does not mention middle school, so we need to be consistent when labeling each grade. Mr. Miller stated that this information would be checked into and posted on the website.

⇒ **Enrollment Report**

District Enrollments as of August 22, 2014			
<u>Student Population</u>			
Pre-Kindergarten	18		
Kindergarten	60	GRANDVIEW	280
Grade 1	56	INTERMEDIATE SCHOOL (4-5)	<u>156</u>
Grade 2	75		436
Grade 3	71		
Grade 4	78	INTERMEDIATE SCHOOL (6-8)	222
Grade 5	78	HIGH SCHOOL 9-12	<u>248</u>
Grade 6	75		470
Grade 7	67		
Grade 8	80	TECHNICAL SCHOOL	45
Grade 9	62	HOME SCHOOLED	18
Grade 10	66	CHARTER SCHOOLS	35
Grade 11	46	Regular Ed	29
Grade 12	74	Special Ed	6
		OUT OF DISTRICT	47
		Regular Ed	7
		Special Ed	40
TOTAL ENROLLMENT			1051

Routine Action Items

At the meeting of the Board of School Directors on September 22, 2010, the Board of School Directors approved a motion that Agenda meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

PUBLIC SESSION #1 (Only items on the agenda to be discussed)

Chris Zawodniak – 121 Chambers Street

Mr. Zawodniak discussed the creation of the Band Director position and the approval of the District Band Director. He encouraged the Board to approve both to continue to have this program. He thanked Dr. Michael Scott for his tremendous leadership of the Morrisville School Band for 16 years.

Mr. Miller stated that it has been a very involved process to replace Dr. Scott.

ACTION ITEMS

Motions 2.1.a through 2.1.f were moved by Mr. Miller, seconded by Mr. Colon, and passed by a voice vote of 8 ayes and 1 abstention. Member abstaining was Ms. Reithmeyer.

2. Approval of Minutes

2.1.a *The Board approved a motion* to approve the minutes of the December 11, 2013 regular monthly business meeting.

2.1.b *The Board approved a motion* to approve the minutes of the January 15, 2014 regular monthly agenda meeting.

2.1.c *The Board approved a motion* to approve the minutes of the January 15, 2014 special business/board meeting.

2.1.d *The Board approved a motion* to approve the minutes of the January 22, 2014 regular monthly business meeting.

2.1.e *The Board approved a motion* to approve the minutes of the February 5, 2014 special business/board meeting.

2.1.f *The Board approved a motion* to approve the minutes of the February 19, 2014 regular monthly agenda meeting.

Motions 2.1.g through 2.1.m were moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 9 ayes.

2.1.g *The Board approved a motion* to approve the minutes of the February 26, 2014 regular monthly business meeting.

2.1.h *The Board approved a motion* to approve the minutes of the March 19, 2014 regular monthly agenda meeting.

2.1.i *The Board approved a motion* to approve the minutes of the March 26, 2014 regular monthly business meeting.

2.1.j *The Board approved a motion* to approve the minutes of the April 16, 2014 regular monthly agenda meeting.

2.1.k *The Board approved a motion* to approve the minutes of the April 23, 2014 regular monthly business meeting.

2.1.l *The Board approved a motion* to approve the minutes of the May 21, 2014 regular monthly agenda meeting.

2.1.m *The Board approved a motion* to approve the minutes of the May 21, 2014 special business/board meeting.

INFRASTRUCTURE

3. INFRASTRUCTURE **INFORMATIONAL/DISCUSSION ITEMS:** **ACTION ITEMS:**

None at this time.

4. HUMAN RESOURCES **INFORMATIONAL/DISCUSSION ITEMS:** **ACTION ITEMS:**

4.1 **Approval, Recording Secretary Stipend**
The Board approved a motion to approve an annual stipend of \$7500 for Karen McQuillan, Recording Secretary, effective August 28, 2014, to be divided and paid over 11 months.

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 9 ayes.

4.2 Approval, Resignations

Motions 4.2.a through 4.2.e were moved by Mr. Miller, seconded by Ms. Reithmeyer, and passed by a unanimous voice of 9 ayes.

4.2.a

The Board approved a motion to accept, with regret, the resignation of Alison Bechberger, School Psychologist, effective August 8, 2014.

4.2.b

The Board approved a motion to accept, with regret, the resignation of Christa Black, Certified School Nurse, effective July 10, 2014.

4.2.c

The Board approved a motion to accept, with regret, the resignation of Kevin Ebert, Long-Term Substitute, effective July 18, 2014.

4.2.d

The Board approved a motion to accept, with regret, the resignation of Kevin VanVorst, Assistant Varsity Football Coach, effective August 6, 2014.

4.2.e

The Board approved a motion to accept, with regret, the resignation of Shannon O'Connell, Paraprofessional, effective August 24, 2014.

4.3 Approval, Appointments

Motions 4.3.a through 4.3.f were moved by Mr. Miller, seconded by Mr. Colon, and passed by a unanimous voice vote of 9 ayes.

4.3.a Elementary Coordinator Position (Grades 3, 4, 5)

The Board approved a motion to approve the appointment of Assunta Deliman as the Elementary Coordinator for grades 3, 4, 5 at a stipend of \$1,900.

4.3.b Secondary Newspaper Advisor

The Board approved a motion to approve the appointment of Ken Kelman as the Secondary Newspaper Advisor at a stipend of \$1,350.

4.3.c Intermediate School Student Government Advisor

The Board approved a motion to approve the appointment of Mike Scott as the Intermediate School Student Government Advisor (grades 6, 7 and 8) at a stipend of \$1,000.

4.3.d Assistant Varsity Football Coach

The Board approved a motion to approve the appointment of Ryan Ruffing as the Assistant Varsity Football Coach at a stipend of \$2,700 (pro-rated).

4.3.e Long-Term Substitute

The Board approved a motion to approve the appointment of Royce Repka (replacing Kevin Ebert) as a long-term substitute teacher; salary and benefits per MEA Contract.

4.3.f Science Teacher

The Board approved a motion to approve the appointment of Stephen Lee (replacing Joe Martino) as a Science Teacher; salary and benefits per MEA Contract.

Motions 4.3.g through 4.3.j were moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 9 ayes.

4.3.g Title I Coordinator

The Board approved a motion to approve the appointment of Assunta Deliman as the Title I Coordinator.

4.3.h Paraprofessional

The Board approved a motion to approve the appointment of Jayne Fritsch as a paraprofessional at the 2013-14 rate (replacing Shannon O'Connell).

4.3.i Personal Care Assistants

The Board approved a motion to approve the appointment of the following Personal Care Assistants at the 2013-14 rate.

Lauren Behar

Jay Patel

Carol Lang

Christine Sullivan

Mariah Hixson

4.3.j Team Leaders

The Board approved a motion to approve the appointment of the following Team Leaders at the stipends listed below:

6th Grade Team Leader Jessica Bateman \$1500

7th Grade Team Leader Sean Haines (8/14 – 12/14) \$750

Michelle Riley (1/15 – 6/15) \$750

8th Grade Team Leader Kim Worrell \$1500

Motions 4.4 through 4.7 were moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 9 ayes.

4.4 Approval, In-District Employment

The Board approved a motion to approve the in-district employment for students in the Life Skills Program.

4.5 Approval, Contract with Delta-T for Nursing Services

The Board approved a motion to approve a contract with Delta-T for nursing services at the rate of \$53 per hour.

4.6 Approval, Contract with Bucks County IU #22 for a School Psychologist

The Board approved a motion to approve the contract with the Bucks County IU #22 for a School Psychologist (replacing Alison Bechberger).

4.7 Approval, Creation of Position - District Band Director

The Board approved a motion to approve the creation of the position of District Band Director for grades 4 – 12 at a stipend of \$12,000.

4.8 Approval, Memorandum of Understanding for Teachers on Assignment (Deans)

The Board approved a motion to approve a Memorandum of Understanding for “Teachers on Assignment” (Deans) for the 2014-15 school year.

Moved by Mr. Miller, seconded by Ms. Reithmeyer, and passed by a unanimous voice vote of 9 ayes.

Mr. Miller stated that Ms. Palumbo will handle grades Pre-K through 5, and Mr. Gober will handle grades 6-12.

4.9 Approval, Contract with Bucks County Intermediate Unit #22 to provide Business Office and Human Resource Staffing and Services

The Board approved a motion to approve a contract with Bucks County Intermediate Unit #22 to provide Business Office and Human Resource Staffing and Services from September 10, 2014 through June 30, 2015, for a base amount of \$217,225, subject to Solicitor review and approval.

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 9 ayes.

4.10 Approval, Mentor

The Board approved a motion to approve John Eriksson as mentor for Stephen Lee in the amount of \$750.

Moved by Mr. Miller, seconded by Mr. Colon, and passed by a unanimous voice vote of 9 ayes.

4.11 Approval, Tuition Reimbursement

The Board approved a motion to approve tuition reimbursement for the following individuals:

<i>Name</i>	<i>Course</i>	<i>College</i>	<i>Credits</i>	<i>Amount</i>
Richard Boats	Curriculum and Instruction	Wilkes Univ.	3	\$1334.00
Traci Coley	Adm. And Supervision of Educational Programs for Exceptional Children	Penn State	3	\$2438.00

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 9 ayes.

4.12 Approval, District Band Director

The Board approved a motion to approve the appointment of Joshua Cooperstein as the District Band Director at a stipend of \$12,000, effective August 28, 2014.

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 9 ayes.

Mr. Miller stated that Mr. Cooperstein will be directing a symphonic orchestra, a marching band and a jazz band. Mr. Kopakowski stated that the plan right now is to look at having him after school with our students five days a week starting at at least 2 hours a day. Mr. Kopakowski stated that he will dedicate two or three days a week for group lessons and on the other days bring in the marching band. The priority will be to get the marching band going first, and then following the end of football season we would like to move into the concert band and jazz band.

5. BUSINESS OPERATIONS/FINANCE COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:

INFORMATIONAL ITEMS

Finance Report (Informational Item)

Expenditures - July

Budget 2014-15	Period Expended	Y-T-D Expended	Balance	Estimated Expenditure
\$17,397,770	\$481,891	\$481,891	\$16,915,879	\$17,397,770

Revenues - July

Budget 2014-15	Period Amount	Y-T-D Amount	Balance	Estimated Expenditure
\$17,397,770	\$983,029	\$983,029	\$16,414,741	\$17,397,770

ACTION ITEMS:

5.1 Approval, Bond Counsel

The Board approved a motion to approve Hill Wallack as Bond Counsel for the GOB Series 2014.

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a voice vote of 8 ayes and 1 nay. Member voting nay was Mr. Worob.

Mr. Worob asked what the cost will be for these services. Mr. Truelove stated that the costs come out of the proceeds of the bond issue and the cost will be approximately \$25,000.

5.2 Approval, Transfer of Funds

The Board approved a motion to approve the transfer of \$296,948.13 from the General Fund 10 to the Capital Fund 31 for the network project.

Moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a voice vote of 8 ayes and 1 nay. Member voting nay was Mr. Worob.

5.3 Approval, Adoption of Reimbursement Resolution

The Board approved a motion to approve the adoption of a reimbursement resolution for the purpose of declaring the School District's official intent to use a portion of the proceeds of the School District's anticipated General Obligation Bonds, Series of 2014, to reimburse the School District for certain costs and expenditures previously incurred by the School District in connection with a certain communication networking capital project at Morrisville High School, which reimbursement resolution shall constitute an "official intent" as described in Treasury Regulation 1.150-2. (See Attachment A to these minutes for a copy of the resolution)

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a voice vote of 8 ayes and 1 nay. Member voting nay was Mr. Worob.

Mr. Truelove explained the procedures regarding this resolution.

5.4 Approval, Acceptance of Donation

The Board approved a motion to approve the acceptance of the following donation:

- Red Oak Log valued at \$400 – donated by Mr. Don Kurytowski.

Moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 9 ayes.

Motions 5.5.a through 5.5.f were moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 9 ayes.

5.5 Approval, Grants for 2014-15

5.5.a Title I

The Board approved a motion to approve Title I Grant for 2014-15 in the amount of \$149,841.

5.5.b Title II

The Board approved a motion to approve Title II Grant for 2014-15 in the amount of \$45,837.

5.5.c Title III

The Board approved a motion to approve Title III Grant for 2014-15 in the amount of \$15,968.

5.5.d Ready to Learn

The Board approved a motion to approve the Ready to Learn Grant for 2014-15 in the amount of \$94,942.

5.5.e Pre-K Counts

The Board approved a motion to approve the Pre-K Counts Grant for 2014-15 in the amount of \$287,960.

5.5.f Cohort 6a (Year Two and Three)

The Board approved a motion to approve the Cohort 6a (Year Two and Three) Grant for 2014-15 in the amount of \$499,978.

Mr. DeAngelo stated that these figures are the submitted amounts on the applications sent to the State, and hopefully the amounts will be approved for Title I, II and III.

5.6 Approval, Title I Agreement with Bucks County IU #22 (Holy Trinity Services)

The Board approved a motion to approve the Title I Agreement with the Bucks County IU #22 for Holy Trinity Services in the amount of \$14,862. (Cost for 2013-14 was \$12,412)

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a unanimous voice vote of 9 ayes.

Motions 5.7 through 5.11 were moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 9 ayes.

5.7 Approval, Pre-K Agreement with Patricia Miiller

The Board approved a motion to approve the Pre-K Agreement with Patricia Miiller in the amount of \$10,000.

5.8 Approval, Excess Items

The Board approved a motion to approve excess items as listed below:

- 1 Kajon Chipper 10hp
- 1 Bison Satoh tractor w/mower deck
- 1 John Deere small lawn tractor

- 1 Dynco 6ft. Snow plow
- 2 Flat plows 4 ft
- 1 Billy Goat blower
- 2 sets of 6 gang lockers

To clarify, Mr. Stoneburner stated that these items will not be thrown away and they will try to sell at an auction and hopefully recoup some money.

5.9 Approval, Establishment of Account for Class of 2017

The Board approved a motion to approve the establishment of an account for the Class of 2017.

5.10 Approval, Treasurer’s Report

The Board approved a motion to approve the Treasurer’s Report.

5.11 Approval, Investment Report

The Board approved a motion to approve the Investment Report.

5.12 Approval, Payment of Bills

The Board approved a motion to approve payment of bills as listed below, subject to final audit by the Business Administrator:

Miscellaneous (6/26/14 - 8/27/14)	\$ 1,003,894.50
Legal (7/24/14 - 8/27/14)	\$ 30,285.56
Athletic Fund (6/26/14)	\$ 150.00
Capital (8/27/14)	\$ 150,832.67
Cafeteria Fund (7/24/14- 8/27/14)	<u>\$ 24,167.49</u>

TOTAL BILLS \$ 1,209,330.20

Moved by Mr. Miller, seconded by Mr. Dingle, and passed by a voice vote of 8 ayes and 1 nay. Member voting nay was Mr. Worob.

6. EDUCATION COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

6.1 Approval, Revised 2014-15 School Calendar

The Board approved a motion to approve the revised 2014-15 school calendar.

Moved by Mr. Miller, seconded by Ms. Kartal, and passed by a unanimous voice vote of 9 ayes.

Mr. Miller asked that a copy of the revised calendar be placed on the website. Ms. Kartal asked that a phone blast go out to parents advising them of the revised calendar.

7. POLICY COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

7.1 Approval, 1st Reading of Policy 815.1 Social Media

The Board approved a motion to approve the 1st reading of Policy 815.1, Social Media.

Moved by Mr. Miller, seconded by Mr. Colon, and passed by a unanimous voice vote of 9 ayes.

Future Meetings and Items of Interest

Wednesday, September 17, 2014.....Monthly Agenda Meeting 7:30 p.m.

Wednesday, September 24, 2014.....Monthly Business Meeting 7:30 p.m.

*For Community and District Information
visit our community website www.mv.org
and Channel 28 on your Local Cable*

8. OLD BUSINESS (if needed)

None at this time.

9. NEW BUSINESS (if needed)

9.1 Approval, Acceptance of Donation

The Board approved a motion to accept a donation of 10 gallons of white paint for the garage/locker room for the football players at the A Field.

Moved by Mr. Miller, seconded by Mr. Gilleo, and passed by a unanimous voice vote of 9 ayes.

Mr. Miller stated that this area has been cleaned up and lights have been installed.

9.2 Approval, Termination of the Employment of the Business Office Employees

The Board approved a motion to terminate the employment of the Business Office employees Mary Hendershot, Veronica Miller, and Virginia Topley, effective September 30, 2014, with regret, due to the contracting with the Bucks

County Intermediate Unit for Business Office and Human Resources services, pursuant to Agenda Item 4.9 above.

Moved by Mr. Miller, seconded by Ms. Reithmeyer, and passed by a voice vote of 8 ayes and 1 nay. Member voting nay was Mr. Worob.

9.3 Approval, Payments to Individuals in the Business Office whose employment has been terminated

The Board approved a motion to approve the listed payments to the following individuals, whose employment in the Business Office is terminated effective September 30, 2014, not to exceed;

	Sick	Vacation	Total
Mary Hendershot	\$6,816.88	\$5,244.11	\$ 12,060.99
Veronica Miller	\$1,698.79	\$2,305.22	\$ 4,004.01
Virginia Topley	\$ -0-	\$1,859.82	\$ 1,859.82

subject to satisfactory performance and completion of all Business Office duties and tasks, currently assigned, through September 30, 2014.

Mr. Truelove stated that sick time would normally be paid, but vacation time, because of the unique circumstances in this instance, if being offered to incentivize the employees to complete their tasks until the end of the month.

Moved by Mr. Miller, seconded by Mr. Perry, and passed by a unanimous voice vote of 9 ayes.

PUBLIC SESSION #2

Mr. Miller and Mr. Truelove gave an update on M. R. Reiter regarding the title and deed research. We will not be able to move forward until this issue has been settled so that we have a clearer picture.

William Setzer – 806 Crown Street

Mr. Setzer discussed M. R. Reiter and asked what problems were found with the title. Mr. Truelove explained what needs to be clarified regarding the title. Mr. Setzer discussed the RFP's, the small parking lot area, how an entity would go about making an offer if there is no RFP, and the open space process.

10. **ADJOURNMENT**

The Board approved a motion to adjourn the meeting at 8:42 p.m.

Moved by Mr. Miller, seconded by Mr. Stoneburner, and passed by a unanimous voice vote of 9 ayes.

Damon Miller, President

Wanda Kartal, Secretary