



**SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE**  
**Morrisville, Pennsylvania**

**Monthly Business Meeting of the Board of School Directors**  
**Wednesday, April 22, 2015**  
**Large Group Instruction Room**  
**Morrisville Intermediate/Senior High School**  
**7:30 p.m.**

*This meeting will be recorded for televising*

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
- **INTRODUCTION OF OTHERS PRESENT**
- **EXECUTIVE SESSION ANNOUNCEMENT**



**Wendy Craig - Art Teacher**  
Student Art Showcase Winner -  
Sarah Zwodniak

**STUDENT REPRESENTATIVES TO THE BOARD**

- Morrisville High School Representative
- Morrisville Bucks County Technical High School Representative

**REPORTS**

- Bucks County Technical High School

**ITEMS OF GENERAL INFORMATION**

**1. SUPERINTENDENT/ADMINISTRATOR REPORTS**

→ This week in our Schools  
     ☆ **Reports from Superintendent and each Administrator**

→ **Enrollment Report**

<b>District Enrollments as of April 15, 2015</b>			
<u>Student Population</u>			
Pre-Kindergarten	18		
Kindergarten	66	GRANDVIEW	297
Grade 1	57	INTERMEDIATE SCHOOL (4-5)	<u>158</u>
Grade 2	79		<b>455</b>
Grade 3	77		
Grade 4	83	INTERMEDIATE SCHOOL (6-8)	219
Grade 5	75	HIGH SCHOOL 9-12	<u>247</u>
Grade 6	67		<b>466</b>
Grade 7	68		
Grade 8	84	TECHNICAL SCHOOL	42
Grade 9	68	HOME SCHOOLED	19
Grade 10	59	CHARTER SCHOOLS	37
Grade 11	50	Regular Ed	29
Grade 12	70	Special Ed	8
		OUT OF DISTRICT	49
		Regular Ed	9
		Special Ed	40
<b>TOTAL ENROLLMENT</b>			<b>1068</b>



**3.2 Approval, Authorize the Bid for Grass and Snow Removal**

A *MOTION* is in order to approve the authorization for the Business Manager to create and advertise a bid for Grass and Snow Removal to cover a period of three years (15-16, 16-17, and 17-18 school years.)

**3.3 Approval, Magic Cottage Lease Agreement**

A *MOTION* is in order to approve the Lease Agreement with Magic Cottage in the amount of \$1,736.75 per month.

**3.4 Approval, Addition of Copier to the current lease with Xerox**

A *MOTION* is in order to approve the addition of a copier to the current lease with Xerox at an additional monthly cost not to exceed \$461.54 (\$5538.48 yearly).

**4. HUMAN RESOURCES**  
**INFORMATIONAL/DISCUSSION ITEMS:**  
**ACTION ITEMS:**

**4.1 Approval, Retirement**

A *MOTION* is in order to approve and accept the retirement, with regret, of Ed York, Custodian, per MESPA-VERIP, effective June 30, 2015.

**4.2 Approval, Appointments**

**4.2.a Secretary**

A *MOTION* is in order to approve the appointment of Patti Ebert as Secretary, effective May 21, 2015, salary and benefits per MESPA Contract.

**4.2.b Summer Work Crew**

A *MOTION* is in order to approve the appointment of a Summer Work Crew at the rate of \$7.25 per hour as follows:

*5 Regular Workers*

*2 Substitute Workers*

*2 IT Workers*

**4.2.c Summer Work Crew Supervisor**

A *MOTION* is in order to approve Kevin Jones as the Summer Work Crew Supervisor at the rate of \$12.00 per hour.

**4.2.d Part-Time Cafeteria Aide**

A *MOTION* is in order to approve Shilpa Macwana as a part-time Cafeteria Aide, effective May 11, 2015 through June 12, 2015.

**4.3 Approval, Leave of Absence**

A *MOTION* is in order to approve a Leave of Absence for Stephanie Guiffre, part-time Cafeteria Aide, effective May 18, 2015.

**4.4 Approval, Amend Motion**

At the June 25, 2014 Business Meeting, a motion was approved for Dave Vaccaro to receive a stipend of \$1250 as the Gym Show Director.

A *MOTION* is in order to amend the motion so that the stipend of \$1250 will be split evenly between Dave Vaccaro and Sean Haines.

**4.5 Approval, Advertisement/Posting of Position**

A *MOTION* is in order to advertise/post the position of Non-Instructional Aide (to replace Patti Ebert).

**5. BUSINESS OPERATIONS/FINANCE COMMITTEE**  
**INFORMATIONAL/DISCUSSION ITEMS:**

**INFORMATIONAL ITEMS**

• **Finance Report (Informational Item)**

**Expenditures**

Budget 2014-15	Year to Date Encumbrances	Y-T-D Expended	Available Balance
\$17,397,770	\$2,736,537	\$10,440,871	\$4,220,361

**Revenues**

Budget 2014-15	Y-T-D Amount	Balance
\$17,397,770	\$14,792,527	\$2,605,242

**ACTION ITEMS:**

**5.1 Approval, Procedures Report for Tax Collector Records from BBD**

A *MOTION* is in order to approve the procedures report from BBD regarding the records of the tax collector for the Borough of Morrisville for the year ended June 30, 2014 as presented.

**5.2 Approval, Actuary Study with PA Trust and Conrad Siegel**

A *MOTION* is in order to approve the Actuary Study with PA Trust and Conrad Siegel for GASB 45 compliance for three years (fiscal years June 30, 2015, 2016, 2017), in the amount of \$4,950 (pro-rated).

**5.3 Approval, Proline Music Contract**

A *MOTION* is in order to approve the contract with Proline Music, not to exceed \$6000.

**5.4 Approval, Single Audit Report for year ended June 30, 2013**

A *MOTION* is in order to approve the Single Audit Report of the Morrisville Borough School District for the year ended June 30, 2013.

**5.5 Approval, Notice of Proposed Final Budget**

A *MOTION* is in order to approve the following notice to be advertised:

NOTICE is hereby given that the Proposed Final Budget for the General Fund of the School District or the Borough of Morrisville ("School District") for the 2015-2016 fiscal year in its most recent form is available for public inspection at the School District offices, 550 West Palmer Street, Morrisville, Pennsylvania 19067, and will be presented for adoption as a Final Budget at a school board meeting to be held in the LGI Meeting Room of the Intermediate/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania 19067 at 7:30 p.m. on June 24, 2015. The budget may be amended before final adoption. This notice is provided in accordance with the Pennsylvania Public School Code, 24 P.S. § 1-101, et. seq.

Please note: Information is available on our web site "www.mv.org"

**5.6 Approval, Notice of Proposed Final Budget and Special Meeting**

A *MOTION* is in order to approve the following notice to be advertised:

NOTICE is hereby given that the Board of School Directors ("Board") of the School District of the Borough of Morrisville, County of Bucks, Pennsylvania ("School District"), will hold a special meeting which begins immediately following the regularly scheduled Board meeting at 7:30 p.m. on May 20, 2015, in the LGI Meeting Room of the Intermediate/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania 19067, for the purposes of presenting for and considering the adoption of a proposed final budget of the School District for the 2015-2016 fiscal year ("Proposed Final Budget") and such other business as may properly come before the Board. [The Proposed Final Budget in its most recent form is available for public inspection at the School District offices at 550 West Palmer Street, Morrisville, Pennsylvania 19067.] This notice is provided in accordance with the Pennsylvania Sunshine Act, 65 Pa. C.S. § 701, et. seq.

Please note: Information will be available on our web site [www.mv.org](http://www.mv.org) on May 20, 2015.

**5.7 Approval, Budget Transfers**

A *MOTION* is in order to approve budget transfers as presented.

**5.8 Approval, Treasurer's Report**

A *MOTION* is in order to approve the Treasurer's Report.

**5.9 Approval, Investment Report**

A *MOTION* is in order to approve the Investment Report.

**5.10 Approval, Payment of Bills**

A *MOTION* is in order to approve payments of bills as listed below, subject to final audit by the Business Administrator:

Miscellaneous (3/25, 4/1, 4/8, 4/15)	\$ 91,599.74
Legal (4/22/15)	\$ 9,822.20
Athletic Fund (4/1, 4/8, 4/15)	\$ 1,010.00
General Fund (4/22/15)	\$ 373,753.91
Capital	\$ -0-
Cafeteria Fund (4/30/15)	\$ <u>43,744.62</u>
 TOTAL BILLS	 \$ 519,930.47

**6. EDUCATION COMMITTEE**  
**INFORMATIONAL/DISCUSSION ITEMS:**  
**ACTION ITEMS:**

None at this time.

**7. POLICY COMMITTEE**  
**INFORMATIONAL/DISCUSSION ITEMS:**  
**ACTION ITEMS:**

None at this time.

**Future Meetings and Items of Interest**

Wednesday, May 20, 2015.....Monthly Agenda Meeting 7:30 p.m.\*

***\*Business Budget Meeting immediately following the Agenda Meeting***

Wednesday, May 27, 2015.....Monthly Business Meeting 7:30 p.m.

***For Community and District Information***

***visit our community website [www.mv.org](http://www.mv.org)***

***and Channel 28 on your Local Cable***

**8. OLD BUSINESS (if needed)**

**9. NEW BUSINESS (if needed)**

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## **PUBLIC SESSION #2**

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**10. ADJOURNMENT**

***A MOTION*** is in order to adjourn the meeting.