



**SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE
Morrisville, Pennsylvania**

**Monthly Business Meeting of the Board of School Directors
Wednesday, November 20, 2013
Large Group Instruction Room
Morrisville Intermediate/Senior High School
7:30 p.m.**

This meeting will be recorded for televising

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
- **INTRODUCTION OF OTHERS PRESENT**
- **EXECUTIVE SESSION ANNOUNCEMENT**



Teacher: Julie Habel

**Student will be discussing a Cub
Scout recycling project**

STUDENT REPRESENTATIVES TO THE BOARD

- Morrisville High School Representative
- Morrisville Bucks County Technical High School Representative

REPORTS

- Bucks County Technical High School

ITEMS OF GENERAL INFORMATION

1. SUPERINTENDENT/ADMINISTRATOR REPORTS

- This week in our Schools
 - ☆ **Reports from Superintendent and each Administrator**
- **Enrollment Report**

District Enrollments as of November 12, 2013			
<u>Student Population</u>			
Pre-Kindergarten	18		
Kindergarten	54	GRANDVIEW	306
Grade 1	74	INTERMEDIATE SCHOOL (4-5)	<u>224</u>
Grade 2	80		530
Grade 3	80		
Grade 4	82	INTERMEDIATE SCHOOL (6-8)	150
Grade 5	72	HIGH SCHOOL 9-12	<u>226</u>
Grade 6	70		376
Grade 7	89		
Grade 8	61	TECHNICAL SCHOOL	38
Grade 9	72	HOME SCHOOLED	16
Grade 10	45	CHARTER SCHOOLS	34
Grade 11	68	Regular Ed	24
Grade 12	41	Special Ed	10
		OUT OF DISTRICT	45
		Regular Ed	10
		Special Ed	35
TOTAL ENROLLMENT			1039

Routine Action Items

At the meeting of the Board of School Directors on September 22, 2010, the Board of School Directors approved a motion that Agenda meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

ACTION ITEMS

2. Approval of Minutes

- 2.1 A **MOTION** is in order to approve the minutes of the August 21, 2013 Monthly Agenda Meeting.
- 2.2 A **MOTION** is in order to approve the minutes of the August 28, 2013 Monthly Business Meeting.
- 2.3 A **MOTION** is in order to approve the minutes of the September 18, 2013 Monthly Agenda Meeting.

PUBLIC SESSION #1 (Agenda Items Only)

INFRASTRUCTURE/FINANCIAL/HUMAN RESOURCES

**3. INFRASTRUCTURE
INFORMATIONAL/DISCUSSION ITEMS:**

- Appraisal of the M. R. Reiter property

ACTION ITEMS`

3.1 Approval, Boiler Bid

A *MOTION* is in order to approve the bids for cleaning of the boilers.

**4. HUMAN RESOURCES
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:**

4.1 Approval, Acceptance of Resignation

A *MOTION* is in order to accept, with regret, the resignation of Barbara Bucuy as the Administrative Assistant to the Superintendent effective December 31, 2013.

4.2 Approval, Tuition Reimbursement

A *MOTION* is in order to approve tuition reimbursement as follows:

<u>Teacher</u>	<u>Course</u>	<u>College</u>	<u>Credits</u>	<u>Amount</u>
Elizabeth Glaum-Lathbury	Linguistics	Univ. of Mass.	3	\$1470
Elizabeth Glaum-Lathbury	Theories & Principles of Language Teaching	Univ. of Mass.	3	\$1470
Summer Branche	Utilizing Emerging Technologies to Improve Learning	Wilkes Univ.	3	\$1259

4.3 Approval, Appointments

4.3.a 21st Century Hires

A *MOTION* is in order to approve the appointment of the following 21st Century Hires:

Jean Cornett	CSL Site Hip Hop Club DJ	\$15/hr.
Summer Branche	Reading Tutor	\$22/hr.
Mary Killion	Reading Tutor	\$22/hr.
Katherine Klausner	Tutoring Support	\$14/hr.
Kathleen Gabriel	HT Site Teacher	\$22/hr.
Dennis Rodgers	After School Credit Recovery	\$25/hr.
Ken Kelman	After School Credit Recovery	\$25/hr.
Joe Martino	After School Credit Recovery	\$25/hr.

4.3.b Extra-Curricular Positions

A *MOTION* is in order to approve the following extra-curricular positions:

Dave Vaccaro/Sean Haines	Gym Night Directors	\$625/ea.
--------------------------	---------------------	-----------

4.3.c Administrative Assistant to the Superintendent

A *MOTION* is in order to appoint Julie Shemelia to the position of Administrative Assistant to the Superintendent effective December 1, 2013 at a salary of \$50,000, plus benefits..

4.3.d Part-time Paraprofessional

A *MOTION* is in order to appoint Amanda Matika as a part-time (4 hours per day/5 days a week) Paraprofessional effective November 21, 2013 at an hourly rate of \$14.14.

4.3.e Elementary Coordinator

A *MOTION* is in order to appoint Kim Connell as an Elementary Coordinator for the 13-14 school year at a stipend of \$1,900 as per MEA Contract.

4.3.f Long-Term Substitute Art Teacher

A *MOTION* is in order to appoint Rachael Brown as a long-term substitute Art Teacher through March 6, 2014 as per MEA Contract.

4.4 Approval, Restoration of Health Sabbatical Leave

A *MOTION* is in order to approve restoration of Health Sabbatical Leave for Wendy Craig beginning November 6, 2013 through March 6, 2014. The sabbatical leave is granted in accordance with School Board Policy #438 (Sabbatical leave) and Article IX (Absences of the MEA Contract).

4.5 Approval, Long-Term Substitute Extension

A *MOTION* is in order to approve the extension of Ryan Ruffing's long-term substitute position through June 7, 2014.

4.6 Approval, Director of Student and Professional Employee (PIMS) Data Position

A *MOTION* is in order to approve the creation of the position of the Director of Student and Professional Employee (PIMS) Data.

**5. BUSINESS OPERATIONS/FINANCE COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:**

INFORMATIONAL ITEMS

• **Finance Report (Informational Item)**

Expenditures - October

Budget 2013-14	Period Expended	Y-T-D Expended	Balance
\$17,504,284	\$1,973,024	\$4,918,894	\$12,585,390

Revenues - October

Budget 2013-14	Period Amount	Y-T-D Amount	Balance
\$17,504,284	\$1,238,942	\$11,439,401	\$6,064,883

ACTION ITEMS:

5.1 Approval, Healthcare Consortium

A *MOTION* is in order to approve the Healthcare Consortium documents executed by the Business Administration.

5.2 Approval, RFP Food Service

A *MOTION* is in order to approve the Business Administrator to send an RFP to the Pennsylvania Department of Education, Division of Food and Nutrition (DFN), for approval of the RFP.

5.3 Approval, 2013-14 Homestead Exclusion Notices

A *MOTION* is in order to approve the agreement between the Bucks County IU and the School District of the Borough of Morrisville for the annual mailing of Homestead Exclusion Notices in December 2013.

<i>Processing Fee per Parcel</i>	<i>\$.196</i>
<i>Postage Fee per Parcel</i>	<i>\$.375</i>
<i>IU Coordination Fee per Parcel</i>	<i>\$.021</i>
<i>TOTAL COST PER PARCEL</i>	<i>\$.592</i>
<i>(2012-13 Bill was \$401.00)</i>	

5.4 Approval, 2013-14 IKON/RICOH Agreement

A *MOTION* is in order to approve the agreement between Ricoh USA, Inc. and the School District of the Borough of Morrisville for the IKON copiers for a one month extension for the copier lease. Total cost is \$1,959.00. The current lease ends May 4th.

5.5 Approval, Attendance at 2013-14 PASBO Conference

A *MOTION* is in order to approve Mr. Paul DeAngelo's attendance at the Annual PASBO Conference in Hershey on March 12, 2014 and March 13, 2014.

5.6 Approval, Acceptance of Donation

A *MOTION* is in order to accept the donation of book bags from United Way.

5.7 Approval, Acceptance of Donation

A *MOTION* is in order to accept the donation from the All Years Reunion.

5.8 Approval, Treasurer's Report

A *MOTION* is in order to approve the Treasurer's Report.

5.9 Approval, Investment Report

A *MOTION* is in order to approve the Investment Report.

5.10 Approval, Payment of Bills

A *MOTION* is in order to approve payment of bills, as listed, subject to final audit by the Business Administrator in the amount of:

Miscellaneous/General Fund (10/24/13 - 11/20/13)	\$ 345,707.92
Legal (11/20/13)	\$ 8,522.99
Athletic Fund (10/25/13 - 11/20/13)	\$ 1,590.00
Cafeteria Fund (11/20/13)	\$ 52,076.77
Capital Projects	\$ -0-
Capital Reserve	\$ <u>-0-</u>
 TOTAL BILLS	 \$ 407,897.68

6. EDUCATIONAL COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

6.1 Approval, Attendance at Bucks County Superintendent's Retreat

A *MOTION* is in order to approve Mr. William Ferrara's attendance at the Annual Bucks County Superintendent's Retreat to be held on Thursday, March 27, 2014 through Saturday, March 29, 2014 at Hotel Hershey in Hershey, PA.

7. POLICY COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

7.1 Approval, First Reading of Policy #429

A *MOTION* is in order to approve the first reading of Policy #429 (Substitute Compensation).

Future Meetings and Items of Interest

Wednesday, December 2, 2013.....Reorganization Meeting 7:30 p.m.
Wednesday, December 2, 2013.....Monthly Agenda Meeting 8:00 p.m.
Wednesday, December 11, 2013.....Monthly Business Meeting 7:30 p.m.

For Community and District Information
visit our community website www.mv.org
and Channel 28 on your Local Cable

8. OLD BUSINESS

9. NEW BUSINESS
INFORMATIONAL/DISCUSSION ITEMS:
ACTION ITEMS:

9.1 Establishment of Ad Hoc Committee

A *MOTION* is in order to establish an Ad Hoc Committee for the re-purposing of the M. R. Reither property.

PUBLIC SESSION #2

10. ADJOURNMENT

A *MOTION* is in order to adjourn the meeting.