

MORRISVILLE BOROUGH SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED:

REVISED:

212-AR-0. REPORTING STUDENT PROGRESS

District staff will contact parents/guardians any time they determine contact is necessary, by telephone, email, individual conferences and/or written progress reports.

Progress reports will be sent to parents/guardians midway through the marking period. Reports will inform parents/guardians of specific difficulties, need for improvement, suggested resources, improvements made and outstanding achievements. If a student is failing, the teacher is required to notify the parents/guardians in a progress report. Teachers will submit to the principal a copy of all progress reports sent to parents/guardians.

Report cards will be sent home to parents/guardians at the end of each marking period.

At the elementary level, individual parent-teacher conferences will be held at least once during the year, at the end of the first marking period. The individual conferences are to be utilized for interpreting the report card grades to parents/guardians; discussing the student's academic, social and emotional progress; and addressing any existing issues of concern. At the middle school and high school levels, teachers will arrange individual parent-teacher conferences as necessary, as part of communication with parents/guardians.

Parents/Guardians will be notified no later than the end of the third quarter if there is any possibility that a student may not be promoted to the next grade.