

# MORRISVILLE BOROUGH SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED: 2/22/2017

REVISED:

## **202-AR-3. INFORMATION TO SUBSTANTIATE SWORN STATEMENT BY RESIDENT**

In accordance with Board policy, district staff will verify claims of residency, dependency and guardianship relative to nonresident students. Where the Sworn Statement by Resident is completed as the basis for the student's enrollment within the District, the District will use the following documentation to review and confirm that the factors required to satisfy Section 1302 of the School Code have been met.

The resident must submit the required documentation and sworn statement before the district is required to accept the student.

### (I) Signer Is A District Resident:

District staff will inform the resident that s/he must provide to the district the four (4) required documents to evidence residency within the district in the same manner as other district residents.

### (II) Signer Is Supporting the Child Gratis:

In addition to the signed Sworn Statement, the resident must provide to the district a copy of one (1) of the following documents:

1. Copy of IRS form transferring tax exemption of child to resident.
2. Copy of federal or state tax form that lists child as dependent of resident.
3. Copy of completed county form transferring child support payments to resident.
4. Copy of completed state form notifying Department of Welfare of child's new residence.
5. Copy of insurance policy/card/statement listing child as eligible for services.
6. Copy of rental/lease agreement identifying the child as a tenant.

A resident's receipt of payments such as Supplemental Security Income (SSI), Transitional Assistance for Needy Families (TANF), pre-adoptive support, child support, maintenance on public or private health insurance, support from the military or military personnel or other

202-AR-3. INFORMATION TO SUBSTANTIATE SWORN STATEMENT  
BY RESIDENT - Pg. 2

similar payments for or on account of the child shall not be deemed to be personal compensation or gain.

(III) Signer Assumes All Personal Obligations For Child Relative To School Requirements:

Sworn statement by resident will be satisfactory evidence of this factor.

(IV) Signer Keeps And Supports Child Continuously And Not Merely Through School Term:

Sworn statement by resident will be satisfactory evidence of this factor.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date