| NAME: |
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School District of Borough of Morrisville Morrisville, Pennsylvania

| CONTRACT DE | EMPLOYEE TIME SHEET | | | | | | | |
|---|-----------------------------------|--|--|--|------------------|-----------------------------|--|--|
| entary Aide | | □ PCA | | | | ☐ Extra-Curricular Position | | |
| ndary Aide | | □ LTS | | | | □ DRIVER | | |
| | | | | | | | | |
| DATE | TIME IN | Lunch Start | Lunch Finish | TIME OUT | TOTAL HRS/DAY | COMMENTS | | |
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| | | | | | | | | |
| TOTAL HOURS | | | | | | | | |
| Print Name | | | | | | | | |
| Employee Signature | | | | | Date _ | | | |
| Supervisor Signature | | | | | Date _ | | | |
| Business Manager (approved for payment) | | | | | Date _ | | | |
| | | | | | | | | |
| | DATE DOURS Signature Signature | DATE TIME IN STATE IN | DATE TIME Lunch Start DATE IN Start DOURS Signature Manager (approved for payment) | TIME Lunch Finish DATE IN Start FINISH DAT | entary Aide | entary Aide | | |

| EMPLOYEE ID | PAYDATE | HOURS/DAYS | ENTERED |
|-------------|---------|------------|---------|
| | | HRS | |
| | | | |